Princess Nourah bint
Abdulrahman University
College of Pharmacy

كلية الصيدلة
Faculty of Pharmacy

COLLEGE OF PHARMACY
STUDENTS HANDBOOK
ACADEMIC YEAR 2022-2023

INTRODUCTION

The College of Pharmacy was established by order of the Custodian of the Two Holy Mosques, King Abdullah bin Abdulaziz, may God have

mercy on him on 27/9/1428 AH. It offers one program which is doctor of pharmacy that awards a bachelor's degree in pharmD and has

two academic departments (Pharmaceutical Sciences and Pharmacy Practice)

We presents this handbook to the students as a guide to provide them with important information and answers their questions about the

college and program.

COLLEGE VISION

The College of Pharmacy at Princess Nourah University has committed itself to be a pioneering women's college in both education and

research areas in which might contribute to the community service.

COLLEGE MISSION

To graduate qualified, locally and internationally competitive pharmacists according to the highest sciences and professional criteria by

accreditation programs, creative applied researches, and international partnerships, so they can contribute to make the healthcare better in

our community.

DEAN'S WORD

Welcome to the College of Pharmacy at Princess Nora Bint Abdulrahman University, which is proud to be part of a system that leads the women empowerment in the Kingdom. The College of Pharmacy is the first health college established in the university in 1428 AH, and since then the college has taken upon itself the responsibility of graduating female pharmacists who are leaders in education, research and community service.

In line with the university's vision to raise the quality of education outputs, the College of Pharmacy seeks to keep up with the global development in pharmaceutical education by fulfilling the requirements of local and international accreditation.

As we believe that the academic life went beyond to what being taught at the class, the college keen to provide students with all possible opportunities by creating effective partnerships to create significant experience.

Finally, wishing for you an academic life full of success.

Dr Najla Abdullah Altwaijry

ABOUT PharmD PROGRAM

- Doctor of Pharmacy is 281 credit hours program that is enriched with pharmaceutical sciences and pharmacy practice courses. In addition, the program offers the opportunity of practical and clinical training in various hospitals and pharmaceutical sectors.

- The duration of the program is six years, divided into five academic years and one year of internship. The academic year is divided into three semesters. The study period for each semester is (10) weeks.

- Internship year: it begins in the sixth year, during which intensive clinical training takes place in hospitals and primary care centers.

- Language of study: The student studies all college and major requirements in the English language.

PROGRAM MISSION

To prepare competent pharmacists capable of providing high quality pharmaceutical services and striving for excellence and innovation in patient care, research and community wellness.

PROGRAM GOALS AND OBJECTIVES

Goal

1- Excellence in pharmacy education and community wellness

2- Distinction in leadership skill pharmaceutical research

The Pharm. D, program prepares graduates to

1- Apply scientific knowledge in pharmaceutical practice to provide optimum patient care

2- Demonstrate proficiency in meditation management to improve health outcomes of individuals and community

3- Apply fundamental principles and skills in conducting pharmaceutical research

4- Demonstrate effective communication and collaboration in various professional settings

5- Practice lift-long learning and demonstrate self-awareness to enhance themselves and their profession

CAREER OPPORTUNITIES FOR PHARMACY FACULTY GRADUATES

1. Public hospitals and health centers in the public or private sector as a practicing pharmacist or clinical pharmacist.

2. Medical supply in the Ministry of Health and Pharmaceutical Services in all sectors of the country and the private sector.

3. Academic in universities as Teaching Assistant

4. Research and development centers.

5. The Saudi Food and Drug Authority (SFDA) and the monitoring authority for pharmaceutical products.

6. Pharmaceutical factories.

7. Pharmaceutical and medical products companies.

8. Community Pharmacies

The degree awarded by the program:

Doctor of Pharmacy Degree (PharmD)

COLLEGE RULES AND REGULATIONS

A. Important Detentions

- **Academic year**: The academic year is divided into three semesters and a summer semester if any.
- **Academic semester:** Not less than 10 weeks, registration and final exam weeks are not included.
- **Academic level:** It is based on the total number of courses completed.
- **Study Plan**: It is a collection of obligatory and elective courses which are needed to do to meet the course requirements to get the degree.
- **Course:** A course within the approved study plan in each major, and each course shall have a number, code, name and description.
- **College Requirements:** The common courses between the college departments.
- **University prerequisites:** The courses that are taught in all colleges.
- **Credit:** A weekly lecture with a duration of no less than fifty minutes, or a practical or field lesson with a duration of no less than one hundred minutes.
- **Elective courses:** It is what the student must study at the university and not related to the major nor has previous requirements
- **The period for the program**
    1. The preparatory year is counted within the original period
    2. Withdrawal of a course is counted within the original period
    3. Internship year is counted within the original period
    4. Deferral and leaving study semesters are not counted within the original period

B. Admission & Registration

1. Courses are registered according to the approved study plans, gradually from the lowest levels to the highest.

2. All courses of the preparatory year are compulsory, and they are registered by the Deanship of Admission and Registration automatically.

3. Students who did not pass the exams will be registered in courses and ensure that they have a minimum academic load, bearing in mind the following:

- No opposition in the academic schedule.

- Fulfilling the previous requirements of the course or courses to be registered.

- Not to allow taking courses from the following levels except to complete the minimum credit hours.

4. the student will re-study courses she did not pass according to the following terms:

- If a student fails in 12 courses -the minimum academic unit in the semester-, the student is required to re-study the courses she did not pass only at that level.

- If the student did not pass some courses -less than the minimum number of academic units- the student is obliged to re-study the courses with additional courses from the higher levels according to the following:

➢ The courses registration should be according the schedules and the study plan (previous or concurrent requirements).

➢ The student who did not pass, they register in higher levels, but the GPA shall not fall below the minimum limit and does not exceed the maximum.

5- The number of the following levels of courses for which drop out or expected to graduate students are allowed to is determined at two levels. With the approval of the relevant department, other levels may be identified in colleges where the nature of the study requires otherwise.

6. When the student cannot register the credit of the next academic level (due to opposition or failure to complete the previous requirement or to complete all the courses of that level), she completes her credits from the courses of the following permissible levels and if her credits cannot be completed after that, with the registered credits are enough even if they were below the minimum.

7. The student may amend her academic schedule by adding or dropping courses during the first week of study in the semester, taking into account the following:

- Exceeding the maximum and minimum academic load limit is not allowed for registration.
- If the student wants to drop a course that is a Co-requisite with other course, the student is entitled to drop the two courses together or keep them together.
- No opposition in schedules and final exams period.

C. Attendance and exams

1. Avoid any act that violates public morals or public order in the classroom.

2. Close all electronic devices, including the mobile phone, and never use it inside the classroom.

3. No eating, drinking, or chewing gum inside the classroom.

4. Not to tamper with classroom / laboratory equipment, including furniture and electronic devices.

5. Adherence to lectures times.

6. Compliance with safety rules in the classroom / laboratory.

7. Persistence in studying and participating in the class.

8. The student is responsible for following up on the announcements, duties and activities of the course, even in her absence.

9. Obligation to submit the duties or projects prescribed in the specified time, and any delay may lead to deduct from the student's grade.

10. Adherence to the dates of the midterms and final exams.

11. The student is responsible for monitoring the hours of absence and bringing excuses within three days -not more- after the date of the test or lectures.

12. A regular student must attend lectures and scientific lessons, the student will be dismissed from entering the final exam if her attendance rate is less than the percentage determined by the university council which is not less than (70%) of the lectures and practical lessons for each course during the semester, the student who did not do the exam due to absence she will take (F) or (DN).

13. The regular student is denied from entering the final exam if her absence rate exceeds 25% of the total scientific, field and clinical lectures and lessons, and the denied student is considered to be -failed-.

14. The course instructor gives the student a first warning, mostly if her absence rate exceeds 10% of the total course lectures, and a second warning if her absence rate reaches 20%.

15. In the case of absence from a midterm, the student goes to the course's department at the college to receive the absence form to complete it and submit it to the course instructor.

16. If the course instructor receives a copy of the excuses of the student's absence, it does not mean accepting the excuse, but the excuse will be presented to the Excuses Committee for a decision.

17. In the event of discovering any kind of tampering with excuses or presenting fake excuses, the student's disciplinary procedures will be applied to the student's right.

18. Not to invoke ignorance or lack of knowledge of the announced exams systems.

19. Permissible excuses for tests, with formal excuses necessary:

- The death of a relative in the exams period.

- Childbirth, bleeding, and anything like that, during the exams period.

- Inpatient hospital.

- Accompanying (the father, mother, husband, or son) in the hospital in the absence of a replacement with proof of attachment.

- Chemotherapy appointment or dialysis appointment.

- Fainting, coma, or epileptic seizures on the exam day with reports attached.

- Traffic accidents that result in severe injuries or a fire at home on the day of the exam and the accompanying official reports from the responsible authorities.

- Divorce in the exams period.

- Medical excuses or social excuses that are convinced by the committee (**Medical excuses from private centers and hospitals are not accepted**).

20. Any excuse is not included in the excuses mentioned in clause 16 will be accepted under any circumstances.

21. The student is responsible of the consequences because of her breaching any of the mentioned items.

22. In the case of the student's absence from the alternative exam, she will not be allowed to take another alternative exam except in the presence of a **compulsive excuse**.

23. The first excuse submitted by the student will be considered and no other excuses will be presented later.

24. In the event that the absence is repeated more than once in the semester, the student's excuse will not be accepted, and the party submitting the excuse will be held accountable.

25. The alternate exam is held within one week at the end of the semester and the appointment is announced later.

D- Withdrawal with Excuse, Re-enrolment and Dismissing

Withdrawal with excuse

1. A student may present an excuse for not continuing to study a semester without being considered to be failing, if she makes an acceptable excuse to the Student Cases Study Committee in the Admission and Registration Deanship during the withdrawal period announced in the Academic calendar.

2. The excused semester must not exceed three consecutive semesters or five non-consecutive semesters as a maximum throughout the university study period.

3. A student may withdraw with an excuse from one to five courses at most during the period of her studies at the university during the withdrawal period announced in the Academic calendar.

Interruption and Re-enrolment

First: Interruption

1- The student is considered interrupted if she was absent from attending all semester courses, or after absence for all three weeks from the start of the semester.

2- The course instructor presents the names of students who were absent since the beginning of the semester without requesting a postponement or an excuse to the head of the department no later than the fourth week.

3- The College Council shall fold the enrollment of students who were interrupted, and thereby submit to the Deanship of Admission and Registration.

4- The enrollment of the external student shall be folded if she is absent from all final written exams without an acceptable excuse.

5- The student is not withdrawing from the courses she studies as a visiting student at another university.

Second: re-enrollment

The student whose registration is folded shall apply for re-enrollment to the Deanship of Admission and Registration, three weeks before the start of the semester in which you wish to register, according to the following:

1. To apply for re-enrollment within six semesters from the date the enrollment is folded.

2. That coleelege council and the relevant authorities agree to re-enroll the student.

3. The student may not be re-enrollment more than once, and the University Council - in case of necessity - may exclude from that.

4. It is not permissible to re-enroll if the student is dismissed academically.

Re-enrollment conditions after four semesters:

If the student's enrollment has passed two academic years or more for the colleges, the matter will be presented to the university council to consider re-enrolling her academic case before dropping out according to the following terms:

1. The student's withdrawal should be with compulsive excuse.

2. The drop-out period shall not exceed six semesters, or three academic years for colleges that apply the year system.

3. She must have passed 50% of the credits of the study plan.

4. Its cumulative average should not be less than (2) out of (5).

5. The student must not have joined during the drop-out period with another university and has been dismissed from academically or disciplinary.

6. The approval of the College Council and the relevant department to re-enroll the student

Dismissal from the university

1. The student will be dismissed from the university in one of the following cases:

- ✓ If the student gets three consecutive academic warnings, because her GPA is less than the minimum (2 out of 5).
- ✓ If the graduation requirements are not fulfilled within a period not exceeding half of the period prescribed for graduation, in addition to the duration of the program.

In exceptional cases, the University Council may address the situations of students to whom the provisions of the previous two terms apply, by giving them an exceptional opportunity that not exceeds one year at most.

E- Academic and non-academic student rights

First: academic rights

1- Create an appropriate university environment for the student to obtain high-quality learning in proportion to the mission of the university.

2- Let the student see all approved university laws and regulations and introduce the student to their sources.

3- Choosing the appropriate major for the student's request based on her potentialities and capabilities in accordance with GPA, conditions, and seats availability in colleges of university.

4- Obtaining to the scientific subject and the knowledge that is related to the university courses according to description certified.

5- Accessing to the schedules and the study plans which is related to the college and the available majors according to the system while retaining the student's right.

6- Getting an ID card which is identify her inside and outside the university.

7- Adding or dropping any course. Furthermore, the student can postpone or drop the semester according to university calendar which is written by Deanship of Admission and Registration.

8- Teaching staff at the university should be respecting the time of their lectures and office hours as proclaimed. The lecturer cannot cancel the lecture or change the time of it, only in case of absolute necessity and after announcing in the manner prescribed by university. Also, student enables to attend an alternative lecture that does not opposition with her

9- Notifying the student of any decision about her. Also, telling her about the warning and denied the right to take the final exam, and telling her about the reason to deny.

10- Not allowed for student to take more than one exam in the same day, the deanship of university can expect some cases like educational backwardness.

11- The University ensures that the questions in the exams are related to the course. Also, divide the grades logically in accordance with the scientific principles.

12- Students enable to know their grades on mid-term and final exam. Also, they have the right to review the answer in the final-exam paper and request to re-correct it according to study system and accredited testing.

13- Obtaining the graduation certificate after completing the graduation requirements in accordance with university system during the time limit on duration by Deanship of Admission and Registration to deliver the graduation certificate.

Second: Statement of Non-Academic Student Rights

1- Student gets a good treatment, and respect her personality, does not threatened, or mocked of her.

2- Student benefits from subsidy, award, and bank loans in accordance with university regulations.

3- Joining to the student clubs, taking advantages of its programs, and practicing in its activities.

4- Joining to The Student Consultative Council, if any, in accordance with its rules.

5- Affiliation to The Scientific Societies of entertainment in the university in accordance with its rules.

6- Making use of all the services, activities, and facilities of university in accordance with its rules.

F- Academic Appeals and Complaints

Student complaint and appeal in the exam results:

Student has the right to apply any complaint and appeal against any decision or academic proceedings. Furthermore, student can request to re-correct exam's papers, but she cannot appeal in the final grade later. That means, she cannot appeal in the committee decision who is responsible for re-correct exam's papers. If they find that there is a substantive case, they will either determine that the appeal be upheld or refer the matter to an Academic Appeals Committee where it will be dealt with in accordance with the established procedures.

G- Breaches of Academic Integrity

Student punishes when she uses unfair ways to success, such as

First: plagiarism

It is taking another person's words or ideas and using them as if they were your own, which is including the materials, are downloaded from the internet or the work of other students.

Examples of plagiarism:

1. Using another person's work and adding it in your own work without mentioned the source or without mention that text is quoted from other source.
2. Using another person's ideas, such as pictures or any creative work without mention the source.
3. Redrafted another person's work in your own words or summaries it without mention the source
4. Copying another person's work from web sites without mention the online source or put quotations mark around it.

5. Submitting the complete work as a personal work, while this work is a cooperative work without mentioning that

6. Submitting the certified copies or creative product without mention the source.

Second: Forgery

It is giving false or dummy information whether data, evidences, references, experimental results, etc. Also, exploitation of information.

Examples of Forgery:

1- Student is giving information based on investigations, experiments, opinion polling, or analysis falsely.

2- Student adds forgery references or misrepresentation, which is including the false information in her work, whether the student does it, or not.

3- With regard to programs ending with a professional qualification. The falsely claiming that student does completed non-academic requirements such as training hours, or achieve professionalism that leads to disqualification for practice

DRESS CODE

- Grey scrub suit
- White Lab coat
- Carry your ID all the time

COLLEGE ACADEMIC DEPARTMENTS

Department	Specialty	Course codes	
		Arabic	**English**
Pharmaceutical Sciences Department	1-Medicinal Chemistry 2-Pharmaceutics 3-Pharmacoloy and Toxicology	صيد	**PHS**
Pharmacy Practice Department	1-Clinical Sciences 2-Integrated Patient Care Laboratory 3- Pharmacotherapy 4- Pharmacy Practice Experience 5- privilege	صكل	**CPP**

DOCTOR OF PHARMACY PROGRAM PLAN

Maximum length to graduate		Length of the program			Program
Terms	Years	Credit hours	Terms	Years	
27	9	281	18	6	Doctor of pharmacy

- **Department coding**

Code	Department
PHS	Pharmaceutical Science
CPP	Pharmacy Practice

- **Pharm D curriculum**

The curriculum of the college of pharmacy requires a total of 281 credit hour distributed as the following:

Credit hours	Requirement		
18	University		
38	Health colleges		
62	Mandatory	College	
4	Elective		
119	Mandatory	Department	
4	Elective		
36	Mandatory	the year of privilege	
281	Total		

- **University requirement**

Academic courses that required for all university students in all colleges consisting of 6 credit hours with a total of 18 credit hours

distributed as the following:

Prerequisite	CR	Code/No.	Course Title	
-	3	ISLS 101	Islamic Culture (1)	1
ISLS 101	3	ISLS 202	Islamic Culture (2)	2
ISLS 101	3	ISLS 303	Islamic Culture (3)	3
ISLS 101	3	ISLS 404	Islamic Culture (4)	4
-	3	ARAB 101	Arabic Composition	5
-	3	ARAB 202	Language Skills	6

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■ **Health Colleges Requirements**

Common courses of health colleges which are (10) courses with 38 credit. Distributed as the following:

Prerequisite	CR	عدد ساعات الاتصال		Code/No.	Course Title	
		تمارين/عملي LB	LT			
		TR				
-	4	-	15	ENG 131	Academic English for Health Specialties (1)	1
ENG 131	4	-	15	ENG 132	Academic English for Health Specialties (2)	2
-	4	-	2	3	BIO 105	Human Biology for Health Specialties	3
-	4	-	2	3	MATH 162	Statistics for Health Specialties	4
-	4	-	2	3	CHEM 104	General Chemistry for Health Specialties	5

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
-	4	-	2	3	PHYS 105	General Physics for Health Specialties	6
-	3	-	-	3	DPY 121	Medical Terminology	7
-	4	-	-	4	DPY 122	Health Profession Skills	8
-	3	-	-	3	DPY 123	Introduction to Health Professions and Ethics	9
-	4	2	-	3	DPY 124	Fundamentals of Scientific Research	10
Total credit hours 38							

- **College requirements**

Common courses in all college departments consisting of 15 course with 62 credit hours chooses a course of (4) credits.

Distributed as the following:

A: Mandatory College Requirements

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
BIO 105, Co-MBS 211	3	-	-	3	MBS 210	Anatomy & Histology	1
Co-MBS 210	4	-	-	4	MBS 211	Physiology	2
CHEM 104	6	-	2	5	PHS 200	Pharmaceutical Organic Chemistry	3
-	6	-	2	5	PHS 201	Pharmaceutical Analytical Chemistry	4
BIO 105	3	-	-	3	MBS 212	Genetics/Genomics	5
MATH 162	3	-	2	2	PHS 220	Pharmacy Calculations	6
MBS 216	6	-	2	5	MBS 215	Introduction to Medical Microbiology	7

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
-	3	-	-	3	MBS 216	General Immunology	8
-	3	-	-	3	CPP 200	Introduction to Pharmacy Practice and Health Care Systems	9
PHS 220	3	-	-	3	PHS 221	Basic Principles of Industrial Pharmacy	10
PHS 200	5	-	-	5	PHS 302	Pharmaceutical Biochemistry	11
PHS 200 Co- PHS 302 Co- PHS 310	3	-	-	3	PHS 303	Medicinal chemistry and drug design	12
PHS 221	5	-	4	3	PHS 322	Pharmaceutical dosage forms and stability	13
MATH 162, PHS 220, PHS 322 PHS 310	6	-	4	4	PHS 323	Biopharmaceutics and Pharmacokinetics	14
MATH 162	3	-	2	2	CPP 303	Biostatistics	15
Total credit hours 62							

B- Elective college courses

The student chooses a course of (4) credits from the following courses

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	نظري LT			
PHS 322	4	-	2	3	PHS 525	Cosmetic Preparations	1
PHS 323	4	-	2	3	PHS 526	Advanced Pharmacokinetics & Pharmacodynamics	2
PHS 220	4	-	2	3	PHS 527	Thermodynamics Pharmacy	3

- **Department requirements**

A- Mandatory department Requirements:

These are specialized courses, and there are (63) courses consisting of (119) academic units and one elective course consisting of three academic units:

Prerequisite		CR	عدد ساعات الاتصال			Code/No.	Course Title	
			تدريب TR	تمارين/عملي LB	نظري LT			
MBS 210 MBS 211		3	-	-	3	MBS 213	Pathophysiology (1)	1
MBS 213		4	-	-	4	MBS 214	Pathophysiology (2)	2
Co-MBS 214		4	-	-	4	PHS 310	Basic Principles in Pharmacology	3
-		4	-	-	4	PHS 304	Principles of Natural Products & Evidence-Based Medicine	4

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
-	3	-	-	3	CPP 301	Professional Communication Skills	5
DPY 123	3	-	-	3	CPP 302	Principles of Pharmacy Regulations & Health Ethics	6
-	3	-	-	3	CPP 404	Principles of Self-Care & Medication Therapy Management	7
CPP 303	4	-	2	3	CPP 405	Drug Information & Literature Evaluation	8
-	3	-	-	3	CPP 406	Principles of Pharmacy Management and Marketing	9
CPP 405	3	-	2	2	CPP 407	Principles of Evidence-Based Practice	10
CPP 303	4	-	-	4	CPP 408	Principles of Pharmacoepidemiology of Medicine Pharmacoeconomics &	11

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Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
-	3	-	-	3	CPP 409	**Principles of Medication Safety**	12
-	2	-	4	-	CPP 310	**Patient Care Laboratory**	13
PHS 310 PHS 303 Co- CPP 311	4	-	-	4	CPP 320	**Integrated Pharmacotherapy(1)**	14
CPP 310 Co- CPP 320 Co- PHS 304	2	-	4	-	CPP 311	**Integrated Patient Care Laboratory (1)**	15

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
CPP 311 Co-CPP 321	2	-	4	-	CPP 312	Integrated Patient Care Laboratory (2)	16
CPP 320 Co-CPP312	4	-	-	4	CPP 321	Integrated Pharmacotherapy (2)	17
CPP312 Co-CPP 422 Co-CPP 404 Co-CPP 405	2	-	4	-	CPP 413	Integrated Patient Care Laboratory (3)	18
PHS 310	3	-	-	3	PHS 411	Toxicology	19

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Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
-	2	104	-	-	CPP 430	Pharmacy Practice Experience (1) (Community Practice)	20
CPP 321 Co-CPP 413	4	-	-	4	CPP 422	Integrated Pharmacotherapy (3)	21
CPP 422 Co-CPP 414	4	-	-	4	CPP 423	Integrated Pharmacotherapy (4)	22

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
CPP 413 Co-CPP 423 Co-CPP 407	2	-	4	-	CPP 414	Integrated Patient Care Laboratory (4)	23
-	2	104	-	-	CPP 431	Pharmacy Practice Experience (2) (Hospital Practice)	24
PHS 220	4	-	2	3	PHS 524	Compounding & IV Admixture Services	25
CPP 423 Co-CPP 515	6	-	-	6	CPP 424	Integrated Pharmacotherapy (5)	26
CPP 424 Co-CPP 516	6	-	-	6	CPP 525	Integrated Pharmacotherapy (6)	27
CPP 414 Co- CPP 424	2	-	4	-	CPP 515	Integrated Patient Care Laboratory (5)	28

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
-	3	-	-	3	CPP 500	Health Informatics	29
CPP 525 Co-CPP 517	6	-	-	6	CPP 526	Integrated Pharmacotherapy (7)	30
CPP 526 Co-CPP 518	6	-	-	6	CPP 527	Integrated Pharmacotherapy (8)	31
CPP ٥15 Co- CPP 525	2	-	4	-	CPP 516	Integrated Patient Care Laboratory (6)	32
CPP 303 CPP 405 CPP407	4	4	-	2	CPP 501	Research Project	33
-	2	104	-	-	CPP 532	Pharmacy Practice Experience (3) (Introduction to Clinical Practice)	34

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تدريب TR	تمارين/عملي LB	نظري LT			
CPP 516 Co-CPP 526	2	-	4	-	CPP 517	Integrated Patient Care Laboratory (7)	35
CPP 517 Co- CPP 527	2	-	4	-	CPP 518	Integrated Patient Care Laboratory (8)	36
Total credit hours 119							

B- Elective department requirements

The student chooses one of the following courses, with a rate of (4) credits

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
-	4	-	-	4	CPP 528	Pediatrics Pharmacotherapy	1
-	4	-	-	4	CPP 529	Geriatric Pharmacotherapy	2
-	4	-	-	4	CPP 520	Women's Health & Pharmacotherapy	3
-	4	-	-	4	CPP 521	Critical Patient Pharmacotherapy	4
-	4	-	-	4	CPP 522	Antimicrobial Stewardship	5

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Franchise year requirements

There are (9) compulsory training courses, amounting to (36) credits, distributed as follows:

5 courses in basic training bodies and 4 courses The student chooses the appropriate training body from several available options

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
Pass all courses from the first to the fifteenth level	4	200	-	-	CPP 590	Advanced Pharmacy Practice Experience (1) (Primary/Ambulatory Care)	1
	4	200	-	-	CPP 591	Advanced Pharmacy Practice Experience (2) (General Internal Medicine)	2
	4	200	-	-	CPP 592	Advanced Pharmacy Practice Experience (3) (General Internal Medicine Specialty)	3
	4	200	-	-	CPP 593	Advanced Pharmacy Practice Experience (4) (Community Practice)	4
	4	200	-	-	CPP 594	Advanced Pharmacy Practice Experience (5) (Hospital Practice)	5
	4	200	-	-	CPP 595	Advanced Pharmacy Practice Experience (6)	6
	4	200	-	-	CPP 596	Advanced Pharmacy Practice Experience (7)	7

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
			تمارين/ عملي				
		TR	LB	LT			
	4	200	-	-	CPP 597	Advanced Pharmacy Practice Experience (8)	8
	4	200	-	-	CPP 598	Advanced Pharmacy Practice Experience (9)	9
Total credit hours 36							

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Abdulrahman University
College of Pharmacy

PharmD program general study plan

First year (first year foundation for health colleges)

level one

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
-	4	-	15		ENG 131	Academic English for Health Specialties (1)	1
-	4	-	2	3	MATH 162	Statistics for Health Specialties	2
-	4	-	2	3	CHEM 104	General Chemistry for Health Specialties	3
-	3	-	-	3	DPY 121	Medical Terminology	4
-	3	-	-	3	ISLS 101	Islamic Culture (1)	5
Total credit hours 18							

First year (first year foundation for health colleges)

Second Level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
ENG 131	4	-	15		ENG 132	Academic English for Health Specialties (2)	1
-	4	-	2	3	BIO 105	Human Biology for Health Specialties	2
-	4	-	-	4	DPY 122	Health Profession Skills	3
-	3	-	-	3	DPY 123	Introduction to Health Professions and Ethics	4
Total credit hours 15							

First year (first year foundation for health colleges)

The third level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
-	4	-	2	3	PHYS 105	**General Physics for Health Specialties**	1
-	4	2	-	3	DPY 124	**Fundamentals of Scientific Research**	2
ISLS 101	3	-	-	3	ISLS 202	(نظام الأسرة في الاسلام) **Islamic Culture (2)**	3
-	3	-	-	3	ARAB 101	**Arabic Composition**	4
Total credit hours 14							

Second Year

	fourth level						
Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
CHEM 104	6	-	2	5	PHS 200	**Pharmaceutical Organic Chemistry**	1
BIO 105 Co-MBS 211	3	-	-	3	MBS 210	**Anatomy & Histology**	2
Co-MBS 210	4	-	-	4	MBS 211	**Physiology**	3
ISLS 101	3	-	-	3	ISLS 303	**Islamic Culture (3)**	4
Total credit hours 16							

Second Year

Five level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
BIO 105	3	-	-	3	MBS 212	**Genetics/Genomics**	1
-	3	-	-	3	MBS 216	**General Immunology**	2
-	6	-	2	5	PHS 201	**Pharmaceutical Analytical Chemistry**	3
-	3	-	-	3	ARAB 202	**Language Skills**	4
MATH 162	3	-	2	2	PHS 220	**Pharmacy Calculations**	5
Total credit hours 18							

Second Year

Sixth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
PHS 220	3	-	-	3	PHS 221	**Basic Principles of Industrial Pharmacy**	1
MBS 216	6	-	2	5	MBS 215	**Introduction to Medical Microbiology**	2
MBS 210 MBS 211	3	-	-	3	MBS 213	**Pathophysiology (1)**	3
-	3	-	-	3	CPP 200	**Introduction to Pharmacy Practice and Health Care Systems**	4
ISLS 101	3	-	-	3	ISLS 404	**Islamic Culture (4)**	5
Total credit hours 18							

Third Year

Seventh level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تمارين/عملي					
		TR	LB	LT			
Co-MBS 214	4	-	-	4	PHS 310	**Basic Principles in Pharmacology**	1
-	2	-	4	-	CPP 310	**Patient Care Laboratory**	2
PHS 200	5	-	-	5	PHS 302	**Pharmaceutical Biochemistry**	3
MBS 213	4	-	-	4	MBS 214	**Pathophysiology** (2)	4
PHS 200 Co- PHS 302 Co- PHS 310	3	-	-	3	PHS 303	**Medicinal chemistry and drug design**	5
Total credit hours 18							

Third Year

Eighth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
			تمارين/عملي				
		TR	LB	LT			
PHS 221	5	-	4	3	PHS 322	Pharmaceutical dosage forms and stability	1
PHS 310 PHS 303 Co- CPP 311	4	-	-	4	CPP 320	Integrated Pharmacotherapy(1)	2
CPP 310 Co-CPP 320 Co- PHS 304	2	-	4	-	CPP 311	Integrated Patient Care Laboratory (1)	3
–	4	-	-	4	PHS 304	Principles of Natural Products & Evidence-Based Medicine	4
-	3	-	-	3	CPP 301	Professional Communication Skills	5
Total credit hours 18							

Third Year

ninth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		تمارين/عملي					
		TR	LB	LT			
CPP 320 Co-CPP 312	4	-	-	4	CPP 321	Integrated Pharmacotherapy (2)	1
CPP 311 Co-CPP 321	2	-	4	-	CPP 312	Integrated Patient Care Laboratory (2)	2
DPY 123	3	-	-	3	CPP 302	Principles of Pharmacy Regulations & Health Ethics	3
MATH 162	3	-	2	2	CPP 303	Biostatistics	4
MATH 162 PHS 220 PHS 322 PHS 310	6	-	4	4	PHS 323	Biopharmaceutics and Pharmacokinetics	5
Total credit hours 18							

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the fourth year

tenth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
CPP 321 Co-CPP 413	4	-	-	4	CPP 422	Integrated Pharmacotherapy (3)	1
CPP 312 Co-CPP 422 Co-CPP 404 Co-CPP 405	2	-	4	-	CPP 413	Integrated Patient Care Laboratory (3)	2
-	3	-	-	3	CPP 404	Principles of Self-Care & Medication Therapy Management	3
CPP 303	4	-	2	3	CPP 405	Drug Information & Literature Evaluation	4
-	3	-	-	3	CPP 406	Principles of Pharmacy Management and Marketing	5
Total credit hours 16							

fourth year

Eleventh Level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
CPP 422 Co-CPP 414	4	-	-	4	CPP 423	Integrated Pharmacotherapy (4)	1
CPP 413 Co-CPP 423 Co-CPP 407	2	-	4	-	CPP 414	Integrated Patient Care Laboratory (4)	2
CPP 405	3	-	2	2	CPP 407	Principles of Evidence-Based Practice	3
PHS 310	3	-	-	3	PHS 411	Toxicology	4
-	2	104	-	-	CPP 430	Pharmacy Practice Experience (1) (Community Practice)	5
Total credit hours 14							

fourth year

Twelfth Level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين/عملي LB	LT			
CPP 423 Co-CPP 515	6	-	-	6	CPP 424	Integrated Pharmacotherapy (5)	1
CPP 414 Co- CPP 424	2	-	4	-	CPP 515	Integrated Patient Care Laboratory (5)	2
CPP 303	4	-	-	4	CPP 408	& Principles of Pharmacoepidemiology of Medicine Pharmacoeconomics	3
-	3	-	-	3	CPP 409	Principles of Medication Safety	4
-	2	104	-	-	CPP 431	Pharmacy Practice Experience (2) (Hospital Practice)	5
Total credit hours 17							

fifth year

thirteenth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
			تمارين /علمي				
		TR	LB	LT			
CPP 424 Co-CPP 516	6	-	-	6	CPP 525	Integrated Pharmacotherapy (6)	1
CPP 515 Co- CPP 525	2	-	4	-	CPP 516	Integrated Patient Care Laboratory (6)	2
PHS 220	4	-	2	3	PHS 524	Compounding & IV Admixture Services	3
-	4	-	2	3	-	College Elective	4
Total credit hours 16							

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Abdulrahman University
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fifth year

fourteenth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
			تمارين /علمي				
		TR	LB	LT			
CPP 525 Co-CPP 517	6	-	-	6	CPP 526	Integrated Pharmacotherapy (7)	1
CPP 516 Co-CPP 526	2	-	4	-	CPP 517	Integrated Patient Care Laboratory (7)	2
-	3	-	-	3	CPP 500	Health Informatics	3
-	2	104	-	-	CPP 532	Pharmacy Practice Experience (3) (Introduction to Clinical Practice)	4
Total credit hours 13							

fifth year

fifteenth level

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين /علمي LB	LT			
CPP 526 Co-CPP 518	٦	-	-	٦	CPP 527	Integrated Pharmacotherapy (8)	1
CPP 517 Co- CPP 527	٢	-	٤	-	CPP 518	Integrated Patient Care Laboratory (8)	2
-	٤	-	-	٤	-	Program Elective	3
CPP 303 CPP 405 CPP407	٤	٤	-	٢	CPP 501	Research Project	4
Total credit hours 16							

Sixth year

the year of privilege

Prerequisite	CR	عدد ساعات الاتصال			Code/No.	Course Title	
		TR	تمارين /عملي LB	LT			
Passing all courses in the study plan from the first level to the fifteenth level	4	200	-	-	CPP 590	Advanced Pharmacy Practice Experience (1) (Primary/Ambulatory Care)	1
	4	200	-	-	CPP 591	Advanced Pharmacy Practice Experience (2) (General Internal Medicine)	2
	4	200	-	-	CPP 592	Advanced Pharmacy Practice Experience (3) (General Internal Medicine Specialty)	3
	4	200	-	-	CPP 593	Advanced Pharmacy Practice Experience (4) (Community Practice)	4
	4	200	-	-	CPP 594	Advanced Pharmacy Practice Experience (5) (Hospital Practice)	5

المتطلب السابق Prerequisite	عدد الوحدات المعتمدة CR	عدد ساعات الاتصال			Code/No.	اسم المقرر Course Title	
		تدريب TR	تمارين /عملي LB	نظري LT			
Passing all courses in the study plan from the first level to the fifteenth level	4	200	-	-	**CPP 595**	**Advanced Pharmacy Practice Experience (6)**	6
	4	200	-	-	**CPP 596**	**Advanced Pharmacy Practice Experience (7)**	7
	4	200	-	-	**CPP 597**	**Advanced Pharmacy Practice Experience (8)**	8
	4	200	-	-	**CPP 598**	**Advanced Pharmacy Practice Experience (9)**	9
Total credit hours 36							

GRADES AND GPA

Percentage	Points out of 5	Value	Value code	
100 - 95	5.0	Exceptional	أ+	+A
90 to less than 95	4.75	Excellent	أ	A
85 to less than 90	4.5	Superior	ب+	+B
80 to less than 85	4.0	Very good	ب	B
75 to less than80	3.5	Above average	ج+	+C
70 to less than 75	3.0	Good	ج	C
65 to less than 70	2.5	pass-high	د+	+D
60 to less than 65	2.0	pass	د	D
less than 60	1.0	Fail	هـ	F

GRADUATION AND CUMULATIVE GPA

The student will graduate after passing all graduation requirements according to study plan, and major GPA should be 2 out of 5 or above, as explained below:

If Cumulative GPA not less than 4.5	Excellent
If Cumulative GPA between 4.5-3.75	Very good
If Cumulative GPA between 3.75-2.75	Good
If Cumulative GPA between 2.75-2.00	Pass

HONORS

Requirements of achieving First-class honours	- The GPA should not be less than 4,75. - Student has no failing of any course. - Student does not exceed time limit on duration of study.
Requirements of achieving second-class honours	-The GPA should be from 4.25 until 4.75. - Student has no failing of any course. - Student does not exceed time limit on duration of study.

DEAN'S LIST

It is a list of honor, which is choosing the students according to many items:

1. Student must has gotten 4.5 or more in her GPA (first and second semester).

2. Student has not committed an offence that required warning or punishment at college or university level.

3. Student does not fail, denied, or drop any course during the entire study period.

Choosing the students according to these criteria:

1- Volunteer activities.

2- Scientific activities.

3- Research activity.

4- Awards.

UNIVERISTY RULES

To Enter or exit the University

Student must show her ID card when enters the university campuses. When student losses her ID card, she should go to the Students affairs Office in the college to apply for a new one.

Financial reward

Conditions for obtaining the reward:

1. Student must be a Saudi, non- Saudi, from a Saudi's mother, or student has an outside scholarship.
2. Student does not exceed the limit on duration of study.
3. The student's GPA should be 2 or above.

Disbursement Mechanism:

The students will take ATM credit card, and the awards will be deposited in their bank account into Riyadh Bank at the end of each Hijri month.

Amount of reward:

One thousand Riyals, and will be deducted 10 Riyals from the reward to The Student Fund monthly.

Excellence reward : it provides every semester according to the following criteria:

1-The GPA should not be less than 4, 5.

2- The Earned hours should not be less than 12 hours in the semester except the graduates.

3- It is given for student according to her period of study.

4- The student does not have incomplete course(IC).

The financial reward not given for student in the following cases:

1- Student who has been postponed or dropped the semester.

2- Student who has been exceeded the period of study.

3- Student who has an academic warning (The GPA less than 2).

4- The visiting student who comes from other university does not take the award until her grades has been shown in The Academic

System.

How to request a replacement ATM credit card

COLLAGE UNITES AND FACILITIES

Academic Advising Unit

The unit directs and follows students from the beginning of their study until they graduate.

Academic Advising Tasks

1- Assign students to academic advisors.

2- Provide the students with the updated academic advising booklet and registration infographics to support them through their education process.

3- Assist students to make the right decisions that related to their academic and professional future.

4- Upgrade student's achievement level by direct her according the approved academic plan to achieve the scientific degree.

5-Overcome the difficulties that may student face while studying and provide advice in all fields that may affect her educational path.

6-Follow up students while studying especially underachieving students, study the reason of their low performance, and improve their levels.

Student Role in Academic Guidance: Every student must have

1- Reviews her academic advisor during the register period of deletion and addition to provide counselling and advices for the student.

2- Reminds in constant contact with academic advisor during the study period to follow her academic achievement, identify the obstacles and try to eliminate them.

3-Knows her academic advisor from the academic advising billboard in college lobby or Educational affairs administration in second floor

Student can identify the advisor name through:

1- Academic advising billboard in college lobby.

2- Academic student account accessed through university website.

3- In case the name of the advisor does not appear, student should go to advising coordinator in college.

- **To contact Academic Advisin**

Location	Email	Coordinator	
2nd floor (2.320)	CP-EAA@pnu.edu.sa	Suha Almassoudi	
		Ext	39677

Poor Academic Performance (Underachieving students) Committee

In addition to the Academic Advising Unit, there is a special committee in the college (the Underachieving Students' Committee) that includes academic members and a social and psychological counselor to deal with the students' circumstances in private. This committee is linked to a higher committee at the university level to follow up on these students. The faculty discusses the performance of these students in an examination and evaluation committee and the college council.

Functions of the Underachieving Students' Committee

Determining the cause(s) underlying poor performance through a meeting with the students (a medical problem, a psychological problem, a social issue, a financial problem, learning difficulties, etc.).

Cooperating with the students to develop and implement a plan to address the default and follow up on it.

Measuring the effectiveness of the proposed plan and monitoring its implementation by following up on the students' performance.

Writing reports on all cases of failure in each semester along with the proposed action plan for each case and sharing these reports with the educational affairs at the college and university level.

How to Determine Underachieving Students?

1. Determining the students who achieved low marks in the semester exams. Each faculty member in each department must provide the Academic Advising Unit with the names of the students who achieved low scores (D or F) in those semester exams.

Once those students are identified, the academic guides are informed to meet with the students to discuss the problems that they face in their courses and develop a plan to improve their grades.

2. Determining the claims of poorly performing students on the basis of their GPA:
    a. Female students in the third or fourth level who have a low GPA (3/5) (either a development plan or transfer to another college).
    b. Female students at the fifth level or higher who have a low GPA (3/5) (a development and follow-up plan).
3. Determining the students who have failed in one or more courses each semester (a development and follow-up plan).
4. Determining the students who have moved to a higher academic level with incomplete courses from the lower levels (a development and follow-up plan).

Training and Internship Unit

The Unit Tasks:

1. Supervision and follow-up the clinical training of Pharmacy College students during clinical and privilege courses.

2. Find the opportunities and training seats for students.

3. Make arrangements for the training of Pharmacy College students in hospitals and other training facilities

4. Find Research opportunities for students in cooperation with hospitals and research centres.

5. Oversee on the Graduation Research

- **To contact Training and Internship Unit**

Location	Email	Unit secretary			
2nd floor room no 2.511	Cp-tu@pnu.edu.sa	Noura aldekel		Gahadh alhodeb	
		39426	Ext	39310	Ext

Education Techniques and Blackboard Unit

It is an E- education system used to communicate among teaching members in everything related to the courses such us study plan, lectures, scientific material, homework and tests.

- At the beginning of each semester, every student should ensure that her courses are associated with Blackboard system by using her email to enter her account (university mail).
- If the account is not linked to courses or any account entry problems, you should contact with e-learning unit in college
- **To contact E- learning and blackboard unit**

Email	Unit secretary	
cp-el@pnu.edu.sa	Fatimah alrokan	
	39309	Ext

Students activity unit

Student activities office concern in all student's non-methodological events, and aims to activate all cultural, health, national and international activities through forming campaigns, workshops, celebrations and activate international days that related to the pharmacy field by student's achievements under supervision of the office.

- **To contact and enjoy the student activity unit**

Twitter account	Email	Unit secretary				Unit coordinator	
@pnucpsa	CP-SA@pnu.edu.sa	PH.Amjad AL Fahed		Tahini alnefesa		Nuhaa Al Abaad	
		39432	Ext	39296	Ext	39321	Ext

Pharmacy Club

The Pharmacy College Club is a student club in which the student can register for any activity organized by the club in various fields. The

club develops the diverse talents of students and promotes creativity, innovation, and a spirit of collaborative action between students.

- **To contact and enjoy pharmacy college club**

Amjad bin Ali	**Club supervisor**
pharmacyclubpnu@gmail.com	**Email**
@PharmacyClub_PN	**Twitter account**
https://docs.google.com/forms/d/1y4nl1I082NTgYiqi-elLNjnj8w9dE3X8KDF3Z0OifKU/viewform	**To register**

Students Council Board

It is a group of elected students that represent the students of Princess Nora Bint Abdul Rahman University. The council contributes in developing the secure supportive university environment, upgrading the student services and linking between students and university authorities. The Council is committed to achieve its objectives according to the regulations, provisions and laws of the University

- **The student council members of pharmacy collage**

439000324@pnu.edu.sa	GHEZLAN ALENAZI	**Members of student council**
441002625@pnu.edu.sa	SUMYYAH BN SALEEH	
Dsa-sac@pnu.edu.sa		**Email**
Gst floor		**Location**

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Partnership and investment Unit

Unit Tasks

1- Create opportunities and coordinate with different agencies and authorities for non-educational (voluntary) training of students in specialization field.

2- Coordinate with the University's Search and Innovation Unit to register students in search and innovation courses.

3- Supervise the loan of textbooks among students

4- Coordinate with the University concerned authorities to organize the financial expenses of the continuing education programs that established by the College.

- **Unit Members and contact information**

Location	Email	Unit secretary		Head of the unit	
2nd floor room 2	cp-pcaa@pnu.edu.sa	Nuair Alotaibi		D.Hadeel Alotibi	
		39307	Ext	39451	Ext

Students Research Office

An academic office at the Pharmacy Researches Centre developed at the Pharmacy Collage in PNU to support students in research and to improve their research skills.

Tasks

1. Offer an opportunity for students to take part in research by linking them to faculty member with similar research interest.

2. Offer services and support for students who are conducting or planning to do research projects.

3. Provide supportive environment for student research.

▪ **To contact**

Email	Secretary		Research centre director	
cp-rc@pnu.edu.sa	Shrooq Alqashami		Dr.Aisha alsofoq	
	39293	Ext	39410	Ext

COLLEGE FACILITIES

Ground Floor

Student's Affairs
College Library
Computer Lab
Graduates Unit
Student's Break-Room
Prayer Room
Lectures Classes

First Floor

Simulation Labs
DI Lab
Computer Lab
Pharmacy Club
Manarat Nourah Club
Prayer Room
Lectures Classes

Secord Floor

Dean's Office
Academic Affairs
Training Unit
Students activity Unit
Students Printing Center
Students Support Unit

Third Floor

Academic Departments
Faculty Members Offices
Academic Advising Unit
Students Research Office
Research Center

SERVICES AND STUDENTS SUPPORT

Students Fund

It is a financial fund help regular students in case of their physical and social needs, particularly concern in provide subsidies and loans.

- Subsidies and loans are offered for regular students, the student can submit by order the form number (3) at social oversight office in the Pharmacy College at the second floor on the number (39390), also can be obtained from the site of Pharmacy College by entre the students link in students' box form.
- The loan should pay on time by deduction from the monthly bonus, the discount rate between $15 - 50\%$

Students Employment

- Employment opportunities provides for regular students and the GPA should not be less than 4.
- The student applies for the employment via the link on Dean of Students' Affairs site Pnu.edu.sa/arr/Deanships

Student Lockers

- The responsible department for renting students' locker at the Pharmacy Collage the students' fund office in the second-floor. -
- - Student fill the rental contract to the Treasuries Division employees.
- -Rental fees is 150 SR for the school year 50 SR for each semester and 50 SR for secure.
- - Student should maintain the locker and password and apply the regulations.
- - Collage management not responsible for any negligence or leniency in divulging password.

Lab Coat

Pharmacy collage provides for their students discounted lab coat you can get it from Training Internship Unit in the collage

Skills Record

It is an adopted document from the college monitors the student skill acquired during university stage.

- The student registers her participation such as courses, workshops inside or outside the university from accredited participant, awards, patents and participation in student employment, voluntary work and other activities and skills acquired.

- After student insert all certificates in Skills Record through the University Electronic Portal page. She should review the skills record Coordinator in the Student Activities Unit, and asset the certificate to be matched and validated then extract the skills record certificate from of the Dean of student Affairs.

Create an E-mail

- -Each student makes sure that her university email has been activated and connected, also she can use electronic library and see her scientific achievement through entering the Blackboard.

- -The email can be activated by accessing the e-portal site and click on student mail then Complete the procedure using the student's ID and university number or enter here to clearly follow the steps University mail

- البريد الجامعي.

- If there any problem in your university email, contact the technical support through this email UCC@pnu.edu.sa

VIVA Service

It's communication system you can sign up through the mobile device and download application VIVA through Myviva.net

- You can build up groups and invite your friends and text them through the application.
- Enables you share all kinds of files for your friends
- You can communicate with the responsible and faculty members in college immediately.
- For more information, please communicate with the students' affairs in college.

Central library

Sign in and entry mechanism to digital library:

It's a digital library includes an electronic information sources also it enhances the research and scientific abilities of the student to facilitate access to the information. To sign in you should inter directly to the library link or follow the next instructions

https://sdl.edu.sa/SDLPortal/AR/Publishers.aspx

Central Library Directory دليل المكتبة المركزيّة

Knowledge guide for digital information sourcesالدليل المعرفي لمصادر المعلومات الرقميّة

Official times of the central library

Time	Day
9:00 am -1:30 pm	**Saturday**
7:30 am- 7 pm	**Sunday-Wednesday**
7:30 am -2:00 pm	**Thursday**

College of pharmacy library

The College Library provides an arrangement of references in different pharmacy sciences, and allows students to loan books. The library

also provides a discussion room reservation service prepared for the students.

Email	Location	Work hours
cp-libray@pnu.edu.sa	0.206	8:00 am- 2:00 pm

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IMPORTANT FACILITIES IN PNU

Commutation means	Location	Brief information about the Facility	Facility name
Twitter account **@TA6w3_**	Located in support center and student serves, A4 station and centre library, second floor building number (190)	It is training centre in PNU under the umbrella of Deanship of Students Affairs Offers free courses for university students in leadership, innovation, computer, self-development, and vocational training	Success Centre
Twitter account **@cdc_pnu** **For more information, place visit the site** بوابة الخدمات الإلكترونيّة	Located in support center and student serves, A4 station and centre library	A centre that provides vocational guidance to the student as an e-Services Portal offering. It concerns to support and provide job opportunities for the graduates.	Vocational Guide Centre and career support (Nama Center)

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College of Pharmacy

Commutation means	Location	Brief information about the Facility	Facility name
Twitter account **PNU_HSRC@** **For more information,** **place visit the site** مركز أبحاث العلوم الصحية	The medical science research center is located in a building that contains three floors which take a place in the middle of the medical college and king Abdullah bin Abdel Aziz university hospital so go through the A1 train station network line to reach the center.	The Center for Health Science Research is one of several research centers inside the University. It dedicates to pursuing and supporting the scientific research goals to improve health, prevention, treatment of diseases and understand the human and animal function.	**Health Science Research Center**
Email BSDC@pnu.edu.sa **Telephone:** ٠١١٨٢٢٣٨٣٩ **For more information,** **place visit the site**		A national project to empower innovative business in the Kingdom, It focuses primarily to supporting women's leading business. Also market the innovative results of research by providing them with a range of services and facilities	Innovative Business Support and Development Center

مركز دعم وتطوير الأعمال المبتكرة		to ensure the success of their promising projects.	
:Telephone ٠١١٨٢٢٣٨٩١ **:Extension** ٢٣٨٩١ **For more information, place visit the site** مركز الاستشارات الأسرية	Located in the 5th floor station cabinet (A3)	The Family Advisory Center is the first family centre among universities in the Kingdom, where this has been established This center was established as a result of the increasing family problems and negative phenomena that threaten the security and of the family. Realizing the importance of solidarity and bonding between family and it effects of on the society. PNU construct Family Counselling Center belief in the center to service the society under the slogan "Connected family, safe society "The Center is supervised by a number of specialists in social service, psychology and management, provide it serves for now to	Family Counselling Center

		the University, but in future will serve all society.	
Direct contact with heads of academic departments or advisory board students	Pharmacy collage Meeting room Role 3 Or according to the agreement announced in the declaration at the university site	A monthly meeting between members of the section and their students to make suggestions, discuss and solving problems.	Your Voice is Heard Program
For more information, place visit the site سلسلة "لو سمحت"		A series of Admission and Registration Deanship for University students and their faculty, it is like a guide for students that explains the academic procedures that may need in her university course.	Series" If you excuse"

Contact information			
Contact		**Contact**	
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cp-libray@pnu.edu.sa	Library	cp-dpp@pnu.edu.sa	Clinical practice department
UCC@pnu.edu.sa	IT	cp-cascs@pnu.edu.sa	Vice deanship of student services and community services
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@Admission_pnu	Deanship of admission and registration twitter	CP-AA@pnu.edu.sa	Academic advising unit
@Phd_Pnu	Student council twitter	acad_cp@pnu.edu.sa	Student support unit
@pnu_pharmacy	College of pharmacy twitter	cp-sa@pnu.edu.sa	Student activity unit
@PharmacyClub_Pn	Pharmacy club twitter	cp-sw@pnu.edu.sa	Phycology and social unit
@Minaret_Nourah	Manartat noura club twitter	cp-tu@pnu.edu.sa	Training and internship unit