



Princess Nourah bint
Abdulrahman University
College of Pharmacy



COLLEGE OF PHARMACY STUDENTS' HANDBOOK ACADEMIC YEAR 2023-2024



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INTRODUCTION

The College of Pharmacy was established by order of the Custodian of the Two Holy Mosques, King Abdullah bin Abdulaziz, may God have mercy on him on 27/9/1428 AH. It offers one program which is doctor of pharmacy that awards a bachelor's degree in PharmD and has two academic departments (Pharmaceutical Sciences and Pharmacy Practice)

We present this handbook to the students as a guide to provide them with important information and answers their questions about the college and program.

COLLEGE VISION

The College of Pharmacy at Princess Nourah University has committed itself to be a pioneering women's college in both education and research areas in which might contribute to the community service.

COLLEGE MISSION

To graduate qualified, locally and internationally competitive pharmacists according to the highest sciences and professional criteria by accreditation programs, creative applied researches, and international partnerships, so they can contribute to make the healthcare better in our community.



DEAN'S WORD

Welcome to the College of Pharmacy at Princess Nora Bint Abdulrahman University, which is proud to be part of a system that leads the women empowerment in the Kingdom. The College of Pharmacy is the first health college established in the university in 1428 AH, and since then the college has taken upon itself the responsibility of graduating female pharmacists who are leaders in education, research and community service.

In line with the university's vision to raise the quality of education outputs, the College of Pharmacy seeks to keep up with the global development in pharmaceutical education by fulfilling the requirements of local and international accreditation.

As we believe that the academic life went beyond to what being taught at the class, the college keen to provide students with all possible opportunities by creating effective partnerships to create significant experience.

Finally, wishing for you an academic life full of success.

Dr. Najla Abdullah Altwaijry



About PharmD Program

- Doctor of Pharmacy is 210 credit hour program that is enriched with pharmaceutical sciences and pharmacy practice courses. In addition, the program offers the opportunity of practical and clinical training in various hospitals and pharmaceutical sectors.
- The duration of the program is six years, divided into five academic years and one year of internship. The academic year is divided into two semesters. The actual study for each semester is (15) weeks.
- Internship year: it begins in the sixth year in the summer semester for the eleventh and twelfth levels, students will be trained during their internship in various pharmacy practice setting focusing on clinical training in hospital wards and health care clinics.
- Language of study: The student studies all college and major requirements in the English language.



PROGRAM MISSION

To prepare competent pharmacists capable of providing high quality pharmaceutical services and striving for excellence and innovation in patient care, research and community wellness.

PROGRAM GOALS AND OBJECTIVES

Goal

- 1- Excellence in pharmacy education and community wellness
- 2- Distinction in leadership skill pharmaceutical research

The Pharm. D, program prepares graduates to

- 1- Apply scientific knowledge in pharmaceutical practice to provide optimum patient care
- 2- Demonstrate proficiency in medication management to improve health outcomes of individuals and community
- 3- Apply fundamental principles and skills in conducting pharmaceutical research
- 4- Demonstrate effective communication and collaboration in various professional settings
- 5- Practice life-long learning and demonstrate self-awareness to enhance themselves and their profession



CAREER OPPORTUNITIES FOR PHARMACY FACULTY GRADUATES

1. Public hospitals and health centers in the public or private sector as a practicing pharmacist or clinical pharmacist.
2. Medical supply in the Ministry of Health and Pharmaceutical Services in all sectors of the country and the private sector.
3. Academic in universities as Teaching Assistant
4. Research and development centers.
5. The Saudi Food and Drug Authority (SFDA) and the monitoring authority for pharmaceutical products.
6. Pharmaceutical factories.
7. Pharmaceutical and medical products companies.
8. Community Pharmacies



COLLEGE RULES AND REGULATIONS

A. Important terms

- **Academic year:** The academic year is divided into two semesters and a summer course if any.
- **Academic semester:** Not less than 15 weeks, registration and final exam weeks are not included.
- **Academic level:** It is based on the total number of courses completed.
- **Study Plan:** It is a collection of obligation academic courses and elective courses which are needed to do to meet the course requirements to get the degree.
- **Course:** A course within the approved study plan in each major, and each course shall have a number, code, name and description.
- **College Requirements:** The common courses between the college departments.
- **University prerequisites:** The courses that are taught in all colleges.
- **Credit:** A weekly lecture with a duration of no less than fifty minutes, or a practical or field lesson with a duration of no less than one hundred minutes.
- **Elective courses:** It is what the student must study at the university and not related to the major nor has previous requirements
- **The period for the program**
 1. The foundation year is counted with the original period
 2. Withdrawal of a Course is counted with the original period
 3. Internship year is counted with the original period
 4. Deferral and leaving study semesters are not counted within the original period



B. Admission & Registration

1. Courses are registered according to the approved study plans, gradually from the lowest levels to the highest.

2. All courses of the foundation year are compulsory, and they are registered by the Deanship of Admission and Registration automatically.

3. Students who did not pass the exams will be registered in courses and ensure that they have a minimum academic load, bearing in mind the following:

- No opposition in the academic schedule.
- Fulfilling the previous requirements of the course or courses to be registered.
- Not to allow taking courses from the following levels except to complete the minimum credit hours.

4. the student will re-study courses she did not pass according to the following terms:

- If a student fails in more than 12 credit hours -the minimum academic credit hours in the semester-, the student is required to re-study the courses she did not pass only before moving to the next level.
- If the student did not pass some courses -less than the minimum number of academic units- the student is obliged to re-study the courses with additional courses from the higher levels according to the following:

- The courses registration should be according the schedules and the study plan (Pre and co-requisites requirements).
- The student who did not pass, they register in higher levels, but the GPA shall not fall below the minimum limit and does not exceed the maximum.



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- 5- The number of the following levels of courses for which drop out or expected to graduate students are allowed to is determined at two levels. With the approval of the relevant department, other levels may be identified in colleges where the nature of the study requires otherwise.
6. When the student cannot register the credit of the next academic level (due to opposition or failure to complete the previous requirement or to complete all the courses of that level), she completes her credits from the courses of the following permissible levels and if her credits cannot be completed after that, with the registered credits are enough even if they were below the minimum.
7. The student may amend her academic schedule by adding during the first week of study in the semester, or dropping during the first two weeks of beginning of the semester, taking into account the following:
- Exceeding the maximum and minimum academic load limit is not allowed for registration.
 - If the student wants to drop a credit that is accompanying prerequisite, the student is entitled to drop the two credits together or keep them together.
 - No opposition in schedules and final exams period.

C. Attendance and exams

1. Avoid any act that violates public morals or public order in the classroom.
2. Close all electronic devices, including the mobile phone, and never use it inside the classroom.
3. No eating, drinking, or chewing gum inside the classroom.
4. Not to tamper with classroom / laboratory equipment, including furniture and electronic devices.



5. Adherence to lectures times.
6. Compliance with safety rules in the classroom / laboratory.
7. Persistence in studying and participating in the class.
8. The student is responsible for following up on the announcements, duties and activities of the course, even in her absence.
9. Obligation to submit the duties or projects prescribed in the specified time, and any delay may lead to deduct from the student's grade.
10. Adherence to the dates of the midterms and final exams.
11. The student is responsible for monitoring the hours of absence and bringing excuses within three days -not more- after the date of the test or lectures.
12. A regular student must attend lectures and scientific lessons, the student will be dismissed from entering the final exam if her attendance rate is less than the percentage determined by the university council which is not less than (75%) of the lectures and practical lessons for each course during the semester, the student who did not do the exam due to absence she will take (F) or (DN).
13. The regular student is denied from entering the final exam if her absence rate exceeds 25% of the total scientific, field and clinical lectures and lessons, and the denied student is considered to be -failed-.
14. The student will receive a first warning, mostly if her absence rate exceeds 10% of the total course lectures, and a second warning if her absence rate reaches 20%.
15. In the case of absence from a midterm, the student goes to the department chair at the college to receive the absence report, complete it and submit it to the course instructor.



16. If the course instructor receives a copy of the excuses of the student's absence, it does not mean accepting the excuse, but the excuse will be presented to the Excuses Committee for a decision.
17. In the event of discovering any kind of tampering with excuses or presenting fake excuses, the student's disciplinary procedures will be applied to the student's right.
18. Not to invoke ignorance or lack of knowledge of the announced exams systems.
19. Permissible excuses for tests, with formal excuses necessary:
 - The death of a relative in the exams period.
 - Childbirth, bleeding, and anything like that, during the exams period.
 - Inpatient hospital.
 - Accompanying (the father, mother, husband, or son) in the hospital in the absence of a replacement with proof of attachment.
 - Chemotherapy appointment or dialysis appointment.
 - Fainting, coma, or epileptic seizures on the exam day with reports attached.
 - Traffic accidents that result in severe injuries or a fire at home on the day of the exam and the accompanying official reports from the responsible authorities.
 - Divorce in the exams period.
 - Medical excuses or social excuses that are convinced by the committee (**Medical excuses from private centers and hospitals are not accepted**).
20. Any excuse not included in the excuses mentioned in point 19 will not be accepted under any circumstances.



21. The student is responsible of the consequences because of her breaching any of the mentioned items.
22. In the case of the student's absence from the alternative exam, she will not be allowed to take another alternative exam except in the presence of a **compulsive excuse**.
23. The first excuse submitted by the student will be considered and no other excuses will be studied later.
24. In the event that the absence is repeated more than once in the semester, the student's excuse will not be accepted.
25. The alternate exam is held within one week at the end of the semester and the schedual is announced later.

D- Withdrawal with Excuse, Re-enrolment and Dismissing

Withdrawal with excuse

1. A student may present an excuse for not continuing to study a semester without being considered to be failing, if she makes an acceptable excuse to the Admission and Registration Deanship by the end of the tenth week of the semester as a maximum.
2. The excused semester must not exceed two consecutive semesters or three non-consecutive semesters as a maximum throughout the university study.
3. A student may withdraw with an excuse from one to five courses at most during the period of her studies at the university, provided that the excuse does not exceed the tenth week of the academic semester and does not exceed two courses per semester.



Withdraw and Re-enrolment

First: Withdraw

- 1- The student is considered withdrawing if she is absent from attending all semester courses, or after attending three weeks at most from the start of the semester and then continuously interrupting it.
- 2- The course instructor presents the names of students who have dropped out since the beginning of the semester without requesting a postponement or an excuse to the head of the department no later than the ninth week.
- 3- In the tenth week of the academic semester, before the start of the examinations, the College Council shall fold the enrollment of students who drop out of college, and thereby submit to the Deanship of Admission and Registration.
- 4- The enrollment of the external student shall be folded if she is absent from all final written exams without an acceptable excuse.
- 5- The student is not withdrawing from the courses she studies as a visiting student at another university.

Second: re-enrollment

The student whose registration is folded shall apply for re-enrollment to the Deanship of Admission and Registration, three weeks before the start of the semester in which you wish to register, according to the following:

1. To apply for re-enrollment within four semesters from the date the enrollment is folded.
2. That the relevant faculty council and the relevant authorities agree to re-enroll the student.
3. The student may not be re-enrollment more than once, and the University Council - in case of necessity - may exclude from that.
4. It is not permissible to re-enroll if the student is dismissed academically.



Re-enrollment conditions after four semesters:

If the student's enrollment has passed for four semesters or more or two academic years or more for the colleges that apply the year system, the matter will be presented to the university council to consider re-enrolling her academic case before dropping out according to the following terms:

1. The student's withdrawal should be with compulsive excuse.
2. The drop-out period shall not exceed six semesters, or three academic years for colleges that apply the year system.
3. She must have passed 50% of the credits of the study plan.
4. Its cumulative average should not be less than (2) out of (5).
5. The student must not have joined during the drop-out period with another university and has been dismissed from academically or disciplinary.
6. The approval of the College Council and the relevant department to re-enroll the student

Dismissal from the university

1. The student will be dismissed from the university in one of the following cases:
 - ✓ If the student gets three consecutive academic warnings, because her GPA is less than the minimum (2 out of 5).
 - ✓ If the graduation requirements are not fulfilled within a period not exceeding half of the period prescribed for graduation, in addition to the duration of the program.



In exceptional cases, the University Council may address the situations of students to whom the provisions of the previous two terms apply, by giving them an exceptional opportunity that not exceeds two semesters at most.

E- Academic and non-academic student rights

First: academic rights

- 1- Create an appropriate university environment for the student to obtain high-quality learning in alignment with the mission of the university.
- 2- Inform students about approved university laws and regulations and introduce the student to their sources.
- 3- Choosing the appropriate major for the student's request based on her potentialities and capabilities in accordance with GPA, conditions, and seats availability in colleges of university.
- 4- Obtaining to the scientific subject and the knowledge that is related to the university courses according to description certified.
- 5- Accessing to the schedules and the study plans which is related to the college and the available majors according to the system while retaining the student's right.
- 6- Getting an ID card which is identify her inside and outside the university.
- 7- Adding or dropping any course. Furthermore, the student can postpone or drop the semester according to university calendar which is written by Deanship of Admission and Registration.



- 8- Teaching staff at the university should be respecting the time of their lectures and office hours as proclaimed. The lecturer cannot cancel the lecture or change the time of it, only in case of absolute necessity and after announcing in the manner prescribed by university. Also, student enables to attend an alternative lecture that does not opposition with her
- 9- Notifying the student of any decision about her. Also, telling her about the warning and denied the right to take the final exam, and telling her about the reason of the denial.
- 10- Students do not take more than one exam in the same day, the deanship of university can expect some cases like educational underachievement.
- 11- The University ensures that the questions in the exams are related to the course. Also, divide the grades logically in accordance with the scientific principles.
- 12- Students enable to know their grades on mid-term exam and activities. Also, they have the right to review the final- exam paper and request to re-correction from the department chair.
- 13- Obtaining the graduation certificate after completing the graduation requirements in accordance with university system and duration announced by Deanship of Admission and Registration to deliver the graduation certificate.

Second: Statement of Non-Academic Student Rights

- 1- Student gets a good treatment, and respect her personality, does not threatened, or mocked of her.
- 2- Student benefits from subsidy, award, and bank loans in accordance with university regulations.
- 3- Joining to the student clubs, taking advantages of its programs, and practicing in its activities.



- 4- Joining to The Student advisory committee in accordance with its rules.
- 5- Affiliation to The Scientific Societies in the university in accordance with its rules.
- 6- Making use of all the services, activities, and facilities of university in accordance with its rules.

F- Academic Appeals and Complaints

Student Grievances and Complaints:

A complaint or academic grievance relating to academic matters includes: grades, academic suspension, misinformation, breaches of academic integrity, as well as copyright breach.

Non-academic complaints include harassment (verbal or physical), threats, subversive or abusive behaviour on campus, discrimination, and policy violation.

The college of Pharmacy has a clear policies and procedures for students' academic or non-academic grievances. The student can raise her complaint to the vice-dean of academic affairs to be studied by the committee of student rights protection.

Student appeal against a course grade:

After announcement of the courses grades, a student who is not satisfied with her grade has two weeks after receiving the final grade to appeal for grade review. This can be done by filling a request form and sending it to the department responsible for the course.

After receiving the request form, the department forms a committee to review the student grades and give a final decision. The student cannot appeal against the committee decision after that.

The student cannot appeal against more than two courses grades per semester.



G- Breaches of Academic Integrity

Student should not use illegal or unfair ways to succeed, such as

First: plagiarism

It is taking another person's words or ideas and using them as if they were your own, which is including the materials, are downloaded from the internet or the work of other students.

Examples of plagiarism:

1. Using another person's work and adding it in your own work without mentioned the source or without mention that text is quoted from other source.
2. Using another person's ideas, such as pictures or any creative work without mention the source.
3. Redrafted another person's work in your own words or summaries it without mention the source
4. Copying another person's work from web sites without mention the online source or put quotations mark around it.
5. Submitting the complete work as a personal work, while this work is a cooperative work without mentioning that
6. Submitting the certified copies or creative product without mention the source.

Second: Forgery

It is giving false or dummy information whether data, evidences, references, experimental results, etc. Also, exploitation of information.

Examples of Forgery:

- 1- Student is giving information based on investigations, experiments, opinion polling, or analysis falsely.



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- 2- Student adds forgery references or misrepresentation, which is including the false information in her work, whether the student does it, or not.
 - 3- With regard to programs ending with a professional qualification. The falsely claiming that student does completed non-academic requirements such as training hours, or achieve professionalism that leads to disqualification for practice

Third: Cheating

Cheating is unauthorized use or attempted use of material, information, notes, study aids, devices or communication during an academic exercise.

The student disciplinary committee at the college of pharmacy looks into any academic violations or breaches committed by a student and decide on what disciplinary action, if any, is to be applied in accordance with the disciplinary rules and regulations of the University.



DRESS CODE

- Grey scrub suit
- White Lab coat
- Carry your ID all the time



COLLEGE ACADEMIC DEPARTMENTS

Department	Specialty	Course codes	
		Arabic	English
Pharmaceutical Sciences Department	1-Medicinal Chemistry 2-Pharmaceutics 3-Pharmacology and Toxicology	صيد	PHS
Pharmacy Practice Department	1-Clinical Sciences and Pharmacotherapy 2-Patient care laboratories 3-Field experience	صكك	CPP



DOCTOR OF PHARMACY STUDY PLAN

Program	Length of the program			Maximum length to graduate	
	Years	Terms	Credit hours	Years	Terms
Doctor of pharmacy	6	12	210	9	18

■ Department coding

Department	Code
Pharmaceutical Science	PHS
Pharmacy Practice	CPP



■ Pharm D curriculum

The curriculum of the college of pharmacy requires a total of 210 credit hour distributed as the following:

Requirement		Credit hours
University		12
Health colleges		28
College	Mandatory	43
	Elective	3
Department	Mandatory	85
	Elective	3
Internship	Mandatory	36
Total		210



University requirement

Academic courses that required for all university students in all colleges consisting of 6 credit hours with a total of 12 credit hours

distributed as the following:

First: Mandatory courses:

The student chooses two of the following courses (4 credit hours)

	Course title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Ethics and Islamic Values	GNR 070	2	-	-	2	-
2	Islamic Banking and Economics	GNR 071	2	-	-	2	-
3	Community Building in Islam	GNR 072	2	-	-	2	-



Second: Elective courses:

The student chooses 4 of the following courses (8 credit hours) from different disciplines.

No.	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
National identity							
1	History of Kingdom of Saudi Arabia and its Pioneering Role	GNR 010	2	-	-	2	-
2	Good Citizenship Values	GNR 012	2	-	-	2	-
3	Saudi Arts and Heritage	GNR 013	2	-	-	2	-
Effective communication							
1	Communication Skills	GNR 020	2	-	-	2	-
2	Creative Writing	GNR 021	2	-	-	2	-
3	Writing Academic Reports	GNR 022	2	-	-	2	-
4	Emotional Intelligence	GNR 023	2	-	-	2	-



No.	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
Innovation and entrepreneurship							
1	Basics of Entrepreneurship	GNR 030	2	-	-	2	-
2	Principles of Projects Management	GNR 031	2	-	-	2	-
3	Giftedness and Mental Superiority	GNR 032	2	-	-	2	-
4	Principles of E-Commerce	GNR 033	2	-	-	2	-
5	Financial Literacy	GNR 034	2	-	-	2	-
6	Leadership and Change Management	GNR 035	2	-	-	2	-
Technical skills and data processing							
1	Computer Skills and Information Technology	GNR 040	2	-	-	2	-
2	Basics of Programming	GNR 041	2	-	-	2	-
3	Data Analysis and Management	GNR 042	2	-	-	2	MATH 162



No.	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
Enhancing quality of life							
1	Health Awareness*	GNR 050	2	-	-	2	-
2	Poetry and Prose in Arabic Literature	GNR 051	2	-	-	2	-
3	Well-Being and Quality of Life	GNR 052	2	-	-	2	-
4	Fitness and Sport Science	GNR 053	2	-	-	2	-
Sustainable development							
1	Sustainable Development	GNR 060	2	-	-	2	-
2	Global Citizenship	GNR 061	2	-	-	2	-
3	Lifelong Learning Skills	GNR 062	2	-	-	2	-
4	Sustainable Ecosystems	GNR 063	2	-	-	2	-

* Not allowed for health colleges students



Health Colleges Requirements

Common courses of health colleges which are (10) courses with 28 credit. Distributed as the following:

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Academic English for Health Specialties (1)	ENG 131	15		-	3	-
2	Academic English for Health Specialties (2)	ENG 132	15		-	3	ENG 131
3	Human Biology for Health Specialties	BIO 105	2	2	-	3	-
4	Statistics for Health Specialties	MATH 162	2	2	-	3	-
5	General Chemistry for Health Specialties	CHEM 104	2	2	-	3	-
6	Medical Terminology	HRS 118	2	-	-	2	-
7	General Physics for Health Specialties	PHYS 105	2	2	-	3	-
8	Health Profession Skills	MME 110	3	-	-	3	-
9	Introduction to Health Professions and Ethics	BDS 100	2	-	-	2	-
10	Fundamentals of Scientific Research	CPP 100	2	2	-	3	-
Total credit hours 28							



College requirements

Common courses in all college departments consisting of 15 course with 43 credit hours chooses a course of (3) credits.

Distributed as the following:

A: Mandatory College Requirements

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Anatomy & Histology	MBS 210	2	-	-	2	Co-MBS 211
2	Physiology	MBS 211	3	-	-	3	Co-MBS 210
3	Pharmaceutical Organic Chemistry	PHS 200	3	2	-	4	-
4	Pharmaceutical Analytical Chemistry	PHS 201	3	2	-	4	-
5	Genetics/Genomics	MBS 212	2	-	-	2	-
6	Pharmacy Calculations	PHS 220	1	2	-	2	-
7	Introduction to Medical Microbiology	MBS 215	3	2	-	4	Co-MBS 216



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
8	General Immunology	MBS 216	2	-	-	2	-
9	Introduction to Pharmacy Practice and Health Care Systems	CPP 200	2	-	-	2	-
10	Basic Principles of Industrial Pharmacy	PHS 221	2	-	-	2	PHS 220
11	Pharmaceutical Biochemistry	PHS 302	4	-	-	4	PHS 200
12	Medicinal chemistry and drug design	PHS 303	2	-	-	2	PHS 200 Co- PHS 302 Co- PHS 310
13	Pharmaceutical dosage forms and stability	PHS 322	2	4	-	4	PHS 221
14	Biopharmaceutics and Pharmacokinetics	PHS 323	3	2	-	4	PHS 220 PHS 322 PHS 310
15	Biostatistics	CPP 303	1	2	-	2	-
Total credit hours 43							



B- Elective college courses

The student chooses a course of (3) credits from the following courses

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Cosmetic Preparations	PHS 525	2	2	-	3	PHS 322
2	Advanced Pharmacokinetics & Pharmacodynamics	PHS 526	2	2	-	3	PHS 323
3	Thermodynamics Pharmacy	PHS 527	2	2	-	3	PHS 220



Department requirements

A- Mandatory department Requirements:

These are specialized courses, and there are (36) courses consisting of (85) academic units and one elective course consisting of three academic units:

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Pathophysiology (1)	MBS 213	2	-	-	2	MBS 210 MBS 211
2	Pathophysiology (2)	MBS 214	3	-	-	3	MBS 213
3	Basic Principles in Pharmacology	PHS 310	3	-	-	3	Co-MBS 214 Co-CPP 310
4	Principles of Natural Products & Evidence-Based Medicine	PHS 304	3	-	-	3	-
5	Professional Communication Skills	CPP 301	2	-	-	2	-
6	Principles of Pharmacy Regulations & Health Ethics	CPP 302	2	-	-	2	-



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
7	Principles of Self-Care & Medication Therapy Management	CPP 404	2	-	-	2	-
8	Drug Information & Literature Evaluation	CPP 405	2	2	-	3	CPP 303
9	Principles of Pharmacoepidemiology & Pharmacoeconomics of Medicine	CPP 408	3	-	-	3	CPP 303
10	Principles of Pharmacy Management and Marketing	CPP 406	2	-	-	2	-
11	Principles of Medication Safety	CPP 409	2	-	-	2	-
12	Principles of Evidence-Based Practice	CPP 407	1	2	-	2	CPP 405
13	Patient Care Laboratory	CPP 310	-	4	-	2	Co-PHS 310
14	Integrated Pharmacotherapy (1)	CPP 320	3	-	-	3	PHS 310 PHS 303 Co- CPP 311



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
15	Integrated Patient Care Laboratory (2)	CPP 311	-	4	-	2	CPP 310 Co-CPP 320 Co- PHS 304
16	Integrated Pharmacotherapy (2)	CPP 321	3	-	-	3	CPP 320 Co-CPP 312
17	Integrated Patient Care Laboratory (2)	CPP 312	-	4	-	2	CPP 311 Co-CPP 321 Co-CPP 404 Co-CPP 405
18	Toxicology	PHS 411	2	-	-	2	PHS 310
19	Pharmacy Practice Experience (1) (Community Practice)	CPP 430	-	-	104	2	-
20	Integrated Pharmacotherapy (3)	CPP 422	3	-	-	3	CPP 321 Co-CPP 423 Co-CPP 413



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
21	Integrated Pharmacotherapy (4)	CPP 423	3	-	-	3	CPP 321 Co-CPP 422 Co-CPP 413
22	Integrated Patient Care Laboratory (3)	CPP 413	-	4	-	2	CPP 312 Co-CPP 422 Co-CPP 423 Co-CPP 407
23	Pharmacy Practice Experience (2) (Hospital Practice)	CPP 431	-	-	104	2	-
24	Compounding & IV Admixture Services	PHS 524	2	2	-	3	PHS 220
25	Integrated Pharmacotherapy (5)	CPP 424	4	-	-	4	CPP 422 CPP 423 Co- CPP 525 Co-CPP 414



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
26	Integrated Pharmacotherapy (6)	CPP 525	4	-	-	4	CPP 422 CPP 423 Co- CPP 424 Co-CPP 414
27	Integrated Patient Care Laboratory (4)	CPP 414	-	4	-	2	CPP 413 Co- CPP 524 Co-CPP 525
28	Health Informatics	CPP 500	2	-	-	2	-
29	Integrated Pharmacotherapy (7)	CPP 526	4	-	-	4	CPP 424 CPP 525 Co- CPP 527 Co-CPP 515
30	Integrated Pharmacotherapy (8)	CPP 527	4	-	-	4	CPP 424 CPP 525 Co- CPP 526 Co-CPP 515



	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
31	Integrated Patient Care Laboratory (5)	CPP 515	-	4	-	2	CPP 414 Co- CPP 526 Co- CPP 527
32	Research Project	CPP 501	1	-	4	3	CPP 303 CPP 405 CPP407
33	Pharmacy Practice Experience (3) (Introduction to Clinical Practice)	CPP 532	-	-	104	2	-
Total credit hours 85							



B- Elective department requirements

The student chooses one of the following courses, with a rate of (3) credits

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Pediatrics Pharmacotherapy	CPP 528	3	-	-	3	-
2	Geriatric Pharmacotherapy	CPP 529	3	-	-	3	-
3	Women's Health & Pharmacotherapy	CPP 520	3	-	-	3	-
4	Critical Patient Pharmacotherapy	CPP 521	3	-	-	3	-
5	Antimicrobial Stewardship	CPP 522	3	-	-	3	-



Internship year requirements

There are (9) compulsory training rotations, of (36) credits, distributed as follow:

5 rotations in basic training bodies and 4 rotations the student chooses the appropriate training body from several available options

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Advanced Pharmacy Practice Experience (1) (Primary/Ambulatory Care)	CPP 590	-	-	200	4	Pass all courses from the first to the tenth level
2	Advanced Pharmacy Practice Experience (2) (General Internal Medicine)	CPP 591	-	-	200	4	
3	Advanced Pharmacy Practice Experience (3) (General Internal Medicine Specialty)	CPP 592	-	-	200	4	
4	Advanced Pharmacy Practice Experience (4) (Community Practice)	CPP 593	-	-	200	4	
5	Advanced Pharmacy Practice Experience (5) (Hospital Practice)	CPP 594	-	-	200	4	
6	Advanced Pharmacy Practice Experience (6)	CPP 595	-	-	200	4	
7	Advanced Pharmacy Practice Experience (7)	CPP 596	-	-	200	4	
8	Advanced Pharmacy Practice Experience (8)	CPP 597	-	-	200	4	
9	Advanced Pharmacy Practice Experience (9)	CPP 598	-	-	200	4	



PharmD program study plan by years of study

First year (first year foundation for health colleges)

First level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Academic English for Health Specialties (1)	ENG 131	15		-	3	-
2	Statistics for Health Specialties	MATH 162	2	2	-	3	-
3	General Chemistry for Health Specialties	CHEM 104	2	2	-	3	-
4	Medical Terminology	HRS 118	2	-	-	2	-
5	Human Biology for Health Specialties	BIO 105	2	2	-	3	-
6	*University Mandatory (1)	-	2	-	-	2	-
Total credit hours 16							



First year (first year foundation for health colleges)

Second Level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Academic English for Health Specialties (2)	ENG 132	15		-	3	ENG 131
2	Health Profession Skills	MME 110	3	-	-	3	-
3	General Physics for Health Specialties	PHYS 105	2	2	-	3	-
4	Fundamentals of Scientific Research	CPP 100	2	2	-	3	-
5	Introduction to Health Professions and Ethics	BDS 100	2	-	-	2	-
6	*University Mandatory (2)	-	2	-	-	2	-
7	**University Elective (1)	-	2	-	-	2	-
Total credit hours 18							



Second Year

Third level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Pharmaceutical Organic Chemistry	PHS 200	3	2	-	4	-
2	Anatomy & Histology	MBS 210	2	-	-	2	Co-MBS 211
3	Physiology	MBS 211	3	-	-	3	Co-MBS 210
4	Genetics/Genomics	MBS 212	2	-	-	2	-
5	Pharmacy Calculations	PHS 220	1	2	-	2	-
6	**University Elective (2)		2	-	-	2	-
7	**University Elective (3)		2	-	-	2	-
Total credit hours 17							



Second Year

fourth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Introduction to Medical Microbiology	MBS 215	3	2	-	4	Co-MBS 216
2	Introduction to Pharmacy Practice and Health Care Systems	CPP 200	2	-	-	2	-
3	Basic Principles of Industrial Pharmacy	PHS 221	2	-	-	2	PHS 220
4	Pharmaceutical Analytical Chemistry	PHS 201	3	2	-	4	-
5	Pathophysiology (1)	MBS 213	2	-	-	2	MBS 210 MBS 211
6	General Immunology	MBS 216	2	-	-	2	-
7	**University Elective (4)		2	-	-	2	-
Total credit hours 18							



Third Year

Fifth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Basic Principles in Pharmacology	PHS 310	3	-	-	3	Co-MBS 214 Co- CPP 310
2	Pharmaceutical Biochemistry	PHS 302	4	-	-	4	PHS 200
3	Pathophysiology (2)	MBS 214	3	-	-	3	MBS 213
4	Medicinal chemistry and drug design	PHS 303	2	-	-	2	PHS 200 Co- PHS 302 Co- PHS 310
5	Pharmaceutical dosage forms and stability	PHS 322	2	4	-	4	PHS 221
6	Patient Care Laboratory	CPP 310	-	4	-	2	Co-PHS 310
Total credit hours 18							



Third Year

Sixth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Professional Communication Skills	CPP 301	2	-	-	2	-
2	Principles of Natural Products & Evidence-Based Medicine	PHS 304	3	-	-	3	-
3	Biopharmaceutics and Pharmacokinetics	PHS 323	3	2	-	4	PHS 220 PHS 322 PHS 310
4	Principles of Pharmacy Regulations & Health Ethics	CPP 302	2	-	-	2	-
5	Integrated Pharmacotherapy(1)	CPP 320	3	-	-	3	PHS 310 PHS 303 Co- CPP 311
6	Integrated Patient Care Laboratory (1)	CPP 311	-	4	-	2	CPP 310 Co-CPP 320 Co- PHS 304
7	Biostatistics	CPP 303	1	2	-	2	-
Total credit hours 18							

Fourth year

Seventh level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Principles of Self-Care & Medication Therapy Management	CPP 404	2	-	-	2	-
2	Drug Information & Literature Evaluation	CPP 405	2	2	-	3	CPP 303
3	Principles of Pharmacoepidemiology & Pharmacoeconomics of Medicine	CPP 408	3	-	-	3	CPP 303
4	Integrated Pharmacotherapy (2)	CPP 321	3	-	-	3	CPP 320 Co-CPP 312
5	Integrated Patient Care Laboratory (2)	CPP 312	-	4	-	2	CPP 311 Co-CPP 321 Co-CPP 404 Co-CPP 405
6	Toxicology	PHS 411	2	-	-	2	PHS 310
7	Pharmacy Practice Experience (1) (Community Practice)	CPP 430	-	-	104	2	-
Total credit hours 17							



Fourth year

Eighth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Principles of Evidence-Based Practice	CPP 407	1	2	-	2	CPP 405
2	Principles of Pharmacy Management and Marketing	CPP 406	2	-	-	2	-
3	Principles of Medication Safety	CPP 409	2	-	-	2	-
4	Integrated Pharmacotherapy (3)	CPP 422	3	-	-	3	CPP 321 Co-CPP 423 Co-CPP 413
5	Integrated Pharmacotherapy (4)	CPP 423	3	-	-	3	CPP 321 Co-CPP 422 Co-CPP 413
6	Integrated Patient Care Laboratory (3)	CPP 413	-	4	-	2	CPP 312 Co-CPP 422 Co-CPP 423 Co-CPP 407
7	Pharmacy Practice Experience (2) (Hospital Practice)	CPP 431	-	-	104	2	-
Total credit hours 16							



Fifth year

Ninth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Compounding & IV Admixture Services	PHS 524	2	2	-	3	PHS 220
2	Integrated Pharmacotherapy (5)	CPP 424	4	-	-	4	CPP 422 CPP 423 Co- CPP 525 Co-CPP 414
3	Integrated Pharmacotherapy (6)	CPP 525	4	-	-	4	CPP 422 CPP 423 Co- CPP 424 Co-CPP 414
4	Integrated Patient Care Laboratory (4)	CPP 414	-	4	-	2	CPP 413 Co- CPP 424 Co-CPP 525
5	Health Informatics	CPP 500	2	-	-	2	-
6	College Elective		2	2	-	3	
Total credit hours 18							



Fifth year

Tenth level

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Integrated Pharmacotherapy (7)	CPP 526	4	-	-	4	CPP 424 CPP 525 Co- CPP 527 Co-CPP 515
2	Integrated Pharmacotherapy (8)	CPP 527	4	-	-	4	CPP 424 CPP 525 Co- CPP 526 Co-CPP 515
3	Integrated Patient Care Laboratory (5)	CPP 515	-	4	-	2	CPP 414 Co- CPP 526 Co- CPP 527
4	Pharmacy Practice Experience (3) (Introduction to Clinical Practice)	CPP 532	-	-	104	2	-
5	Research Project	CPP 501	1	-	4	3	CPP 303 CPP 405 CPP 407
6	Department Elective		3	-	-	3	-
Total credit hours 18							



Sixth year

Eleventh and Twelfth Level (Internship year)

	Course Title	Code/No.	Contact hours			CR	Prerequisite
			LT	LB	TR		
1	Advanced Pharmacy Practice Experience (1) (Primary/Ambulatory Care)	CPP 590	-	-	200	4	Pass all courses from the first to the tenth level
2	Advanced Pharmacy Practice Experience (2) (General Internal Medicine)	CPP 591	-	-	200	4	
3	Advanced Pharmacy Practice Experience (3) (General Internal Medicine Specialty)	CPP 592	-	-	200	4	
4	Advanced Pharmacy Practice Experience (4) (Community Practice)	CPP 593	-	-	200	4	
5	Advanced Pharmacy Practice Experience (5) (Hospital Practice)	CPP 594	-	-	200	4	
6	Advanced Pharmacy Practice Experience (6)	CPP 595	-	-	200	4	
7	Advanced Pharmacy Practice Experience (7)	CPP 596	-	-	200	4	
8	Advanced Pharmacy Practice Experience (8)	CPP 597	-	-	200	4	
9	Advanced Pharmacy Practice Experience (9)	CPP 598	-	-	200	4	
Total credit hours 36							



GRADES AND GPA

Percentage	Points out of 5	Value	Value code	
100 - 95	5.0	Exceptional	+أ	+A
90 to less than 95	4.75	Excellent	أ	A
85 to less than 90	4.5	Superior	+ب	+B
80 to less than 85	4.0	Very good	ب	B
75 to less than 80	3.5	Above average	+ج	+C
70 to less than 75	3.0	Good	ج	C
65 to less than 70	2.5	pass-high	+د	+D
60 to less than 65	2.0	pass	د	D
less than 60	1.0	Fail	هـ	F



GRADUATION AND CUMULATIVE GPA

The student will graduate after passing all graduation requirements according to study plan, and major GPA should be 2 out of 5 or above, as explained below:

If Cumulative GPA not less than 4.5	Excellent
If Cumulative GPA between 4.5-3.75	Very good
If Cumulative GPA between 3.75-2.75	Good
If Cumulative GPA between 2.75-2.00	Pass

HONORS

Requirements of achieving First-class honours	<ul style="list-style-type: none">- The GPA should not be less than 4.75- Student has no failing of any course.- Student does not exceed time limit on duration of study.
Requirements of achieving second-class honours	<ul style="list-style-type: none">-The GPA should be from 4.25 until 4.75- Student has no failing of any course.- Student does not exceed time limit on duration of study.



DEAN'S LIST

It is a list of honor, which is choosing the students according to many items:

1. Student must have gotten 4.5 or more in her GPA (first and second semester).
2. Student has not committed an offence that required warning or punishment at college or university level.
3. Student does not fail, deny, or drop any course during the entire study period.

Choosing the students according to these criteria:

- 1- Volunteer activities.
- 2- Scientific activities.
- 3- Research activity.
- 4- Awards.



UNIVERSITY RULES

University ID

Student must show her ID card when enters the university campuses. When student losses her ID card, she should go to the Students affairs Office in the college to apply for a new one.

Financial reward

Conditions for obtaining the reward:

1. Student must be a Saudi, non- Saudi, from a Saudi's mother, or student has an outside scholarship.
2. Student does not exceed the limit on duration of study.
3. The student's GPA should be 2 or above.

Disbursement Mechanism:

The students will take ATM credit card, and the awards will be deposited in their bank account into Riyadh Bank at the end of each Hijri month.

Amount of reward:

One thousand Riyals, and will be deducted 10 Riyals from the reward to The Student Fund monthly.

Excellence reward: it provides every semester according to the following criteria:



- 1-The GPA should not be less than 4, 5.
- 2- The Earned hours should not be less than 12 hours in the semester except the graduates.
- 3- It is given for student according to her period of study.
- 4- The student does not have incomplete course(IC).

The financial reward not given for student in the following cases:

- 1- Student who has been postponed or dropped the semester.
- 2- Student who has been exceeded the period of study.
- 3- Student who has an academic warning (The GPA less than 2).
- 4- The visiting student who comes from other university does not take the award until her grades has been shown in The Academic System.

How to request or replace the ATM card



طلب إعادة إصدار بطاقة الصراف
Requisition of reissuing ATM credit card

- 01 الإتصال برقم خدمة العملاء في بنك الرياض
Call Riyadh bank customer service number (920002470)
- 02 طلب إيقاف البطاقة
Request to deactivate your ATM credit card
- 03 الإنتظار 24 ساعة
Wait for 24 hours
- 04 التوجه لأحد فروع البنك وطلب بطاقة صراف
Visit one of Bank branches to reissue your ATM card
A4 floor(T),A10 Floor(O)

يجب إحضار إثبات الطالبية:
(البطاقة الجامعية (University ID)
(أصل الهوية (Original ID)

Contact/للتواصل
إدارة المكافآت (Rewards mangment)
بنك الرياض (Riyadh Bank)
Social Media

011 - 8243562
011 - 8243475

Dsa_rewards@pnu.edu.sa
@riyadbank
@Admission_pnu



COLLAGE ADMINISTRATIONS, UNITS AND FACILITIES

Educational affairs administration

The administration is responsible for students' schedules and registration, academic advising and examinations. It directs and follows students from the beginning of their study until they graduate.

Academic Advising Tasks

- 1- Assign students to academic advisors.
- 2- Provide the students with the updated academic advising booklet and registration infographics to support them through their education process.
- 3- Assist students to make the right decisions that related to their academic and professional future.
- 4- Upgrade student's achievement level by direct her according the approved academic plan to achieve the scientific degree.
- 5-Overcome the difficulties that may student face while studying and provide advice in all fields that may affect her educational path.
- 6-Follow up students while studying especially underachieving students, study the reason of their low performance, and improve their levels.



Student Role in Academic Guidance: Every student must have

- 1- Reviews her academic advisor during the register period of deletion and addition to provide counselling and advices for the student.
- 2- Reminds in constant contact with academic advisor during the study period to follow her academic achievement, identify the obstacles and try to eliminate them.
- 3-Knows her academic advisor from the academic advising billboard in college lobby or Educational affairs administration in second floor

Student can identify the advisor name through:

- 1- Academic advising billboard in college lobby.
- 2- Academic student account accessed through university website.
- 3- In case the name of the advisor does not appear, student should go to advising coordinator in college.

▪ **To contact Academic Advising**

Location	Email	Coordinator	
2 nd floor (2.320)	CP-EAA@pnu.edu.sa	Suha Almassoudi	
		Ext	39677



Poor Academic Performance (Underachieving students) Committee

In addition to the Academic Advising Unit, there is a special committee in the college (the Underachieving Students' Committee) that includes academic members and a social and psychological advisor to deal with the students' circumstances in private. This committee is linked to a higher committee at the university level to follow up on these students. The faculty discusses the performance of these students in an examination and evaluation committee and the college council.

Functions of the Underachieving Students' Committee

Determining the cause(s) underlying poor performance through a meeting with the students (a medical problem, a psychological problem, a social issue, a financial problem, learning difficulties, etc.).

Cooperating with the students to develop and implement a plan to address the default and follow up on it.

Measuring the effectiveness of the proposed plan and monitoring its implementation by following up on the students' performance.

Writing reports on all cases of failure in each semester along with the proposed action plan for each case and sharing these reports with the educational affairs at the college and university level.

How to Determine Underachieving Students?

1. Determining the students who achieved low marks in the semester exams. Each faculty member in each department must provide the Academic Advising Unit with the names of the students who achieved low scores (D or F) in those semester exams.



Once those students are identified, the academic guides are informed to meet with the students to discuss the problems that they face in their courses and develop a plan to improve their grades.

2. Determining the claims of poorly performing students on the basis of their GPA:
 - a. Female students in the third or fourth level who have a low GPA (3/5) (either a development plan or transfer to another college).
 - b. Female students at the fifth level or higher who have a low GPA (3/5) (a development and follow-up plan).
3. Determining the students who have failed in one or more courses each semester (a development and follow-up plan).
4. Determining the students who have moved to a higher academic level with incomplete courses from the lower levels (a development and follow-up plan).



Training and Internship administration

The Unit Tasks:

1. Supervision and follow-up the clinical training of Pharmacy College students during clinical and privilege courses.
2. Find the opportunities and training seats for students.
3. Make arrangements for the training of Pharmacy College students in hospitals and other training facilities
4. Find Research opportunities for students in cooperation with hospitals and research centres.
5. Oversee on the Graduation Research

■ To contact Training and Internship administration

Location	Email	Coordinator			
2 nd floor room no 2.511	Cp-tu@pnu.edu.sa	Sahar Aldukan		Gahadh alhodeb	
		39362	Ext	39310	Ext



E- Learning Unit

Blackboard is an education electronic system used to communicate teaching members with their students in everything related to the courses such as study plan, lectures, scientific material, homework and tests.

- At the beginning of each semester, every student should ensure that her courses are associated with Blackboard system by using her email to enter her account (university mail).
- If the account is not linked to courses or any account entry problems, you should contact with E-Learning unit in college
- **To contact E- learning unit**

Email	Unit secretary	
cp-el@pnu.edu.sa	Fatimah Alrokan	
	39309	Ext



Students activity unit

Student activities office concern in all student's non-methodological events, and aims to activate all cultural, health, national and international activities through forming campaigns, workshops, celebrations and activate international days that related to the pharmacy field by student's achievements under supervision of the office.

- **To contact and enjoy the student activity unit**

Twitter account	Email	Unit secretary				Unit coordinator	
@pnucpsa	CP-SA@pnu.edu.sa	Dr. Layla Al Blowli		Dr. Reem Alqahtani		Nuha bin Qroon	
		39340	Ext	39698	Ext	39312	Ext



Pharmacy Club

The Pharmacy College Club is a student club in which the student can register for any activity organized by the club in various fields. The club develops the diverse talents of students and promotes creativity, innovation, and a spirit of collaborative action between students.

- **To contact and enjoy pharmacy college club**

Tahani Alnafisah	Club supervisor
cp-phc@pnu.edu.sa	Email



Students Advisory Committee

It is a group of elected students that represent the students of Princess Nora Bint Abdul Rahman University. The council contributes in developing the secure supportive university environment, upgrading the student services and linking between students and university authorities. The Council is committed to achieve its objectives according to the regulations, provisions and laws of the University

- **The student council members of pharmacy collage**

442003873@pnu.edu.sa	YARA ABDULAZIZ ALHAMLAN	Members
441002025@pnu.edu.sa	RAGHAD ABDULAZIZ AL MUTAIRI	
Dsa-sac@pnu.edu.sa		Email
Ground floor		Location



Partnerships and Social Responsibility Administration

Administration Tasks

- 1- Create opportunities and coordinate with different agencies and authorities for non-educational (voluntary) training of students in specialization field.
- 2- Activating partnerships with the public and private sectors and enhancing cooperation to achieve the college's goals and enhance the future of the profession.
- 3- Investing in partnerships to serve the college's plan and enhancing specialized community partnership opportunities for students and staff in coordination with departments and clubs.
- 4- Preparing skills development and continuing education programs and supervising the programs.

▪ Members and contact information

Location	Email	Secretary	Head
2 nd floor room 2	cp-pcaa@pnu.edu.sa	Sultana Al shehri	Dr. Anwar Alnakhli
		39431	39443
		Ext	Ext



Research and Innovation unit

An academic unit Centre developed at the Pharmacy Collage in PNU to support students and faculty in research and to improve their research skills.

Tasks

1. Offer an opportunity for students to take part in research by linking them to faculty member with similar research interest.
2. Offer services and support for students who are conducting or planning to do research projects.
3. Provide supportive environment for student research.

▪ To contact

Email	Secretary		Research unit director	
cp-rc@pnu.edu.sa	Shrooq Alqashami		Dr. Ghadah Alshehri	
	39293	Ext	39410	Ext



COLLEGE FACILITIES

Ground Floor

Student's Affairs
College Library
Computer Lab
Graduates Unit
Student's Break-Room
Prayer Room
Lectures Classes

First Floor

Simulation Labs
DI Lab
Computer Lab
Pharmacy Club
Manarat Nourah Club
Prayer Room
Lectures Classes

Second Floor

Dean's Office
Academic Affairs
Training Unit
Students activity Unit
Students Printing Center
Students Support Unit

Third Floor

Academic Departments
Faculty Members Offices
Academic Advising Unit
Students Research Office
Research Center



SERVICES AND STUDENTS SUPPORT

Students Fund

It is a financial fund help regular students in case of their physical and social needs, particularly concern in provide subsidies and loans.

- Subsidies and loans are offered for regular students, the student can submit by order the form number (3) at social oversight office in the Pharmacy College at the second floor on the number (39390), also can be obtained from the site of Pharmacy College by entre the students link in students' box form.
- The loan should pay on time by deduction from the monthly bonus, the discount rate between 15 – 50%

Students Employment

- Employment opportunities provides for regular students and the GPA should not be less than 4.
- The student applies for the employment via the link on Dean of Students' Affairs site Pnu.edu.sa/arr/Deanships

Student Lockers

- The responsible department for renting students' locker at the Pharmacy Collage the students' fund office in the second-floor. -
- - Student fill the rental contract to the Treasuries Division employees.
- -Rental fees is 150 SR for the school year 50 SR for each semester and 50 SR for secure.
- - Student should maintain the locker and password and apply the regulations.
- - Collage management not responsible for any negligence or leniency in divulging password.



Lab Coat

Pharmacy collage provides for their students discounted lab coat you can get it from Training Internship Unit in the collage

Skills Record

It is an adopted document from the college monitors the student skill acquired during university stage.

- The student registers her participation such as courses, workshops inside or outside the university from accredited participant, awards, patents and participation in student employment, voluntary work and other activities and skills acquired.
- After student insert all certificates in Skills Record through the University Electronic Portal page. She should review the skills record Coordinator in the Student Activities Unit, and asset the certificate to be matched and validated then extract the skills record certificate from of the Dean of student Affairs.

Create an E-mail

- -Each student makes sure that her university email has been activated and connected, also she can use electronic library and see her scientific achievement through entering the Blackboard.
- -The email can be activated by accessing the e-portal site and click on student mail then Complete the procedure using the student's ID and university number or enter here to clearly follow the steps University mail
- [البريد الجامعي](#).
- If there any problem in your university email, contact the technical support through this email UCC@pnu.edu.sa



VIVA Service

It's communication system you can sign up through the mobile device and download application VIVA through Myviva.net

- You can build up groups and invite your friends and text them through the application.
- Enables you share all kinds of files for your friends
- You can communicate with the responsible and faculty members in college immediately.
- For more information, please communicate with the students' affairs in college.

Central library

Sign in and entry mechanism to digital library:

It's a digital library includes an electronic information sources also it enhances the research and scientific abilities of the student to facilitate access to the information. To sign in you should inter directly to the library link or follow the next instructions

<https://sdl.edu.sa/SDLPortal/AR/Publishers.aspx>

[دليل المكتبة المركزية](#) Central Library Directory

[الدليل المعرفي لمصادر المعلومات الرقمية](#) Knowledge guide for digital information sources

Official times of the central library

Time	Day
9:00 am -1:30 pm	Saturday



7:30 am- 7 pm	Sunday-Wednesday
7:30 am -2:00 pm	Thursday

College of pharmacy library

The College Library provides an arrangement of references in different pharmacy sciences, and allows students to loan books. The library also provides a discussion room reservation service prepared for the students.

Email	Location	Work hours
cp-libray@pnu.edu.sa	0.206	8:00 am- 2:00 pm



IMPORTANT FACILITIES IN PNU

Commutation means	Location	Brief information about the Facility	Facility name
Twitter account @TA6w3_	Located in support center and student serves, A4 station and centre library, second floor building number (190)	It is training centre in PNU under the umbrella of Deanship of Students Affairs Offers free courses for university students in leadership, innovation, computer, self-development, and vocational training	Success Centre
Twitter account @cdc_pnu For more information, place visit the site بوابة الخدمات الإلكترونية	Located in support center and student serves, A4 station and centre library	A centre that provides vocational guidance to the student as an e-Services Portal offering. It concerns to support and provide job opportunities for the graduates.	Vocational Guide Centre and career support (Nama Center)



Commutation means	Location	Brief information about the Facility	Facility name
<p>Twitter account @PNU_HSRC</p> <p>For more information, place visit the site مركز أبحاث العلوم الصحية</p>	<p>The medical science research center is located in a building that contains three floors which take a place in the middle of the medical college and king Abdullah bin Abdel Aziz university hospital so go through the A1 train station network line to reach the center.</p>	<p>The Center for Health Science Research is one of several research centers inside the University. It dedicates to pursuing and supporting the scientific research goals to improve health, prevention, treatment of diseases and understand the human and animal function.</p>	<p>Health Science Research Center</p>
<p>Email BSDC@pnu.edu.sa</p> <p>Telephone: . ١١٨٢٢٣٨٣٩</p>		<p>A national project to empower innovative business in the Kingdom, It focuses primarily to supporting women's leading business. Also market the</p>	<p>Innovative Business Support and Development Center</p>



<p>For more information, place visit the site</p> <p>مركز دعم وتطوير الأعمال المبتكرة</p>		<p>innovative results of research by providing them with a range of services and facilities to ensure the success of their promising projects.</p>	
<p>Telephone: ٠١١٨٢٢٣٨٩١</p> <p>Extension: ٢٣٨٩١</p> <p>For more information, place visit the site</p> <p>مركز الاستشارات الأسرية</p>	<p>Located in the 5th floor station cabinet (A3)</p>	<p>The Family Advisory Center is the first family centre among universities in the Kingdom, where this has been established This center was established as a result of the increasing family problems and negative phenomena that threaten the security and of the family. Realizing the importance of solidarity and bonding between family and it effects of on the society. PNU construct Family Counselling Center belief in the center to service the society under the slogan “Connected family, safe society “The Center is</p>	<p>Family Counselling Center</p>



		supervised by a number of specialists in social service, psychology and management, provide it serves for now to the University, but in future will serve all society.	
Direct contact with heads of academic departments or advisory board students	Pharmacy collage Meeting room Role 3 Or according to the agreement announced in the declaration at the university site	A monthly meeting between members of the section and their students to make suggestions, discuss and solving problems.	Your Voice is Heard Program
For more information, place visit the site سلسلة "لو سمحت"		A series of Admission and Registration Deanship for University students and their faculty, it is like a guide for students that explains the academic procedures that may need in her university course.	Series" If you excuse"



CONTACT INFORMATION

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