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Abdulrahman University
College of Health and Rehabilitation Sciences



Students' Rights and Duties Manual

Version 2
1445

Academic and non-academic student rights

First: Academic rights entitled the following aspects:

1. Create an appropriate learning environment for the student to ensure high quality enhancement of academic learning and teaching that aligned with the mission of the university.
2. students are given the right to be aware of the approved university policy regulations and be introduce the method of attaining the information.
3. Students have the right to apply for the appropriate program based on her interest, potentialities and capabilities in accordance program requirements which publicly announced.
4. Acquired the skills and knowledge related to the program learning outcomes.
5. Accessing the schedules and the study plans which are related to the program which publicly announced in the university webpage.
6. Each student should get an academic identity ID card in which the student is being recognize both inside and outside the university.
7. Students are allowed to add or drop any course according to the university calendar which is announced publicly by Deanship of Admission and Registration.
8. Teaching staff at the university should respect the time of their lectures and office hours as proclaimed. In the case of class cancelation, instructors are required to inform the students earlier through MLS system or other indirect ways of communication.
9. Student entitled to be notified of any decision about her academic situation (warning and denied the right to take the final exam)
10. The University ensures that the exam assessment and the questions are directly related to the course learning outcome through constructive assessment method.
11. Students should be informed about their grades on the mid-term. Also, they have the right to request a final exam re-correction according to the university policy.

12. Students can obtain the graduation certificate after completing the graduation requirements in accordance with the program requirement and university policy within a time frame which are pre-set by Deanship of Admission and Registration.

Second: Non-Academic Student Rights entitled the following

1. Individual learners and divers learning communication should be respected in context of education.
2. Student benefits from subsidies, awards, and bank loans in accordance with university regulations.
3. Students have the right to join the university clubs, taking advantage of its programs, use of all the services, activities, and facilities of university in accordance with its rules.
4. Students have the right to join the Consultative Council, if any, in accordance with its rules.
5. Affiliation to the Scientific Societies of entertainment in the university in accordance with its rules.

Student duties

1. The student is obligated to adhere with the program study plan and policy, undertake all the students' requirements considering the rules and timing determining the beginning and ending of the program, transformation, registration, excuses, elimination in accordance with regulations of the university.

2. Students are expected to act responsibly and to conduct themselves in a manner that does not disturb the learning process through a climate of mutual respect and courtesy that exists between faculty, worker staff and classmates. Students should respect this authority.

3. The student is required to adhere to prevailing standards of program course requirements and take responsibility for their own education and direct their own learning.

4. The student is expected to attend regularly and punctually all classes, practical session, and any other academic meetings required by the university.

5. The student must adhere to academic integrity and all academic work should be accomplish in a manner that reflect the knowledge and abilities of each student. any misconduct such as dishonesty, plagiarism, cheating and fabrication should be regarded as a serious offense.

6. The students are required to attend exam on time and follow the exam rule and regulation.

7. During the examination period, students in class should adhere to the rules and regulations of examination and there must be no communication among students and an outsider via any means, such as phones or any action the provoke chaos during exam.

Approved by: College Council	College Council meeting number: 26.1445H
Date	29 April 2024
College Dean with signature	Dr.Hadeel Alsalih

