



Princess Nourah Bint
Abdulrahman University
College of Health and Rehabilitation

Admission and Registration for master's Students

Version 2

1445

The Health Sector is one of the cornerstones of societies, and it reflects how civilized and scientifically progressed a society is. To that end, the College of Health and Rehabilitation Sciences was established to prepare qualified cadres scientifically and professionally in the field of Health and Rehabilitation Sciences. The college aims at meeting society's needs in this field and affirming its role in society's development alongside the rest of the sciences and specializations.

The College of Health and Rehabilitation Sciences was established in 1429 H under the name "College of Physiotherapy" with only one program, which was the Physiotherapy program. After that, the college was restructured in 1433\1434 H, and it was renamed from "College of Physiotherapy" to "College of Health and Rehabilitation Sciences". The college offers 13 programs under four main departments, which are:

Department of Rehabilitation Sciences

- Doctor of Physical Therapy Program.
- Occupational Therapy Program.
- Respiratory care Program.

Department of Health Sciences

- Clinical Nutrition program.
- Epidemiology program.
- Health Education program.
- Clinical Psychology program:
 - BS Clinical Psychology
 - MSc of Clinical Psychology

Department of Radiological Sciences

- Radiation Program
- Diagnostic imaging Program
- Nuclear Medicine Technology Program.
- Ultrasound Program.

Department of Communication Sciences

- Audiology and Balance Program
- Speech and Swallowing Disorders program.

All programs are awarding a Bachelor/Master of Science degree based on the specialty for each program. The program presents this handbook to the students as a guide to provide them with important information and answers to their questions about admission and registration.

College Vision

Be a beacon in knowledge building that contributes to sustainable health development.

College Mission

Prepare competent cadres, qualified in the levels of knowledge, profession, and research by the latest standards for the development of health care and community service.

College Goals

1. Qualify specialized cadres in the fields of health and rehabilitation sciences capable of professional practice according to the latest standards.
2. Promote education, continuous learning, and innovation according to modern technology
3. Produce research in the field of healthcare that contribute to the application of evidence-based practice.
4. Contribute effectively to improving the community's health and quality of life in collaboration with relevant sectors.

Important Definitions

- **Program:** A group of academic courses, the dissertation, graduation research, and comprehensive examination, or some of them, that the student studies during a specific period of time. To obtain an academic degree, or Postgraduate certificate in the field of specialization.

- **Study unit (Credit hours):** the weekly theoretical lecture, the weekly scientific symposium, the clinical lesson, the exercise lesson of no less than fifty minutes, or the practical lesson. The duration of which is not less than one hundred minutes, or the field lesson specified in the study plan.

- **Course:** The study material in each program plan. It includes a number, code, and description of the content.

- **Academic year:** The academic year is divided into two or more semesters and a summer course if any.

- **Academic semester:** Not less than 15 weeks, registration and final exam weeks are not included.

- **Academic level:** It is based on the total number of courses completed.

- **Study Plan:** It is a collection of academic compulsory and elective courses which are needed to meet the course requirements to get the degree.

- **Postponing admission:** Postponing the start date of the student's study after the issuance of university enrollment, and before she registers for any academic course. This happens once, and it cannot happen after the start of the study.

- **Postponing studies:** suspending the student from the prescribed period - according to these regulations - to obtain the academic degree.

- **Withdrawal:** The student permanently terminates her relationship with the university she is enrolled in, before completing her study program.

- **Cancellation of enrollment:** The university terminates its relationship with the student, before she completes her study program.

- **Re-enrollment:** The university restores its relationship with the student who cancel her registration.

The period for the programs

1. The academic year shall be divided into two major semesters, each of which will not be less than fifteen weeks long, not taking into consideration the registration and examination period.

2. Internship year is counted with the academic years.

3. Study for the master's degree is either by academic courses only, or by academic courses and a dissertation, or by academic courses and a comprehensive examination, or by academic courses and graduation research. Provided that the duration of study of the program and the number of study units shall be in accordance with what is specified in the classification and framework, and the University Council may, based on the proposal of the Standing Committee, increase the duration of study of any program. Not to exceed half the prescribed period.

Admission & Registration

- Deanship of Post graduate studies is responsible for the announcement of admission and registration for Master programs students in accordance with the provisions of these regulations and the controls approved by the University Council.

- Registration will commence from the date of enrolment. In the case of candidates transferring from another institution, the registration date will be backdated, to take into account the time already spent on the project.

- The department carefully determines the specialties of bachelor's that can be accepted outside the program's field of specialization.

- For MSc of Clinical Psychology, the applicant must fulfill the conditions stipulated in Article (15-21) of the regulations governing postgraduate studies in universities and their executive rules at Princess Nourah bint Abdul Rahman University.

- The applicant should hold a Bachelor's degree in Psychology / Clinical Psychology with a grade of not less than very good (Grade: B).

- The applicant should have a minimum score of (65) in the General Aptitude Test for University Students.

- The applicant must have obtained a minimum score of (6) in the IELTS test or its equivalent (TOEFL, STEP) during the previous two years.

- The applicant should have a job experience of three months in the related field or three months of internship or field training

- The applicant must pass the written test.

- The applicant must pass the personal interview.

- In case of equalization of transfer, the curriculum must be compatible with the course content included in the program's study plan by no less than (70%), with approved specifications for the courses previously mentioned.

- With the approval of the relevant department council and the dean of the college, after the issuance of university enrollment at least two weeks before starting of studies the student may postpone her acceptance. This will be one time, and postponement may not be accepted after the student begins studies, in accordance with controls approved by the council University, based on the proposal of the Standing Committee. Admission may be postponed for one academic year only.

- Courses are registered according to the approved study plans.

Academic procedures

Postponement of Semester:

The student submits a request to postpone for one or more semesters at least two weeks before the start of the semester. The request to postpone study is not considered effective until the College Council's decision is issued. The student is committed to performing all academic obligations until the decision is issued.

Withdraw of Courses:

The student may withdraw from continuing to study one or more courses (not more than three courses), after the end of the registration period, with the recommendation of the relevant department council and approval from the Dean of the College, according to regulations approved by the University Council based on the proposal of the Standing Committee. The student submits an apology request at least two weeks before the start date of final exams according to the approved and announced university calendar. Students must be regularly attending the course before this request submission.

If a graduate student withdraws from the university and then wants to join it, the university may apply Renew the admission requirements at the time of new application. The College shall notify the Executive Administration of Postgraduate Studies of this within two weeks from the beginning of the withdrawal procedures.

A student is considered to have dropped out of studies if she does not register within the period specified for registration in each semester in which she is available to register.

Academic Suspension from the university

1. The student's registration will be canceled in the following cases:

a. If a student drops out of studies, in accordance with the provisions of Article (Twenty-Five) of these regulations.

B. If she does not pass the supplementary courses, according to the controls approved by the Standing Committee.

C. If his cumulative GPA falls below a grade of (very good) in two consecutive semesters.

D. Or partially if it becomes clear that her acceptance is based on providing completely incorrect information or documents.

E. If she does not obtain the academic degree within the specified period of the program

2 The student's enrollment will be canceled by a decision of the Standing Committee based on the recommendation of the Department Council and the approval of the College Council in the following cases:

a. If it is proven that she is not serious at the stage of the scientific thesis in accordance with the provisions of Article (Forty-Four) of these regulations.

B. If she does not pass the comprehensive test after that, she is allowed to repeat it once.

C. If the scientific dissertation judging committee decides that it is not suitable for discussion or that it is not accepted after discussion.

D. If she violates academic integrity, whether during her study of the courses, or during the preparation of the scientific thesis, or violates the relevant rules, regulations, or decisions.

Re-enrollment:

A student whose enrollment has been canceled may be re-enrolled if the obstacle to continuing is acceptable to the Department and College Councils. Re-enrollment shall be by decision of the Standing Committee, taking into account the following:

1. A student whose enrollment has been canceled for more than three academic years is treated like a new student in terms of re-studying courses, regardless of the amount. From the study stage, the University Council may make an exception to this, according to regulations issued by the University Council based on a proposal from the Standing Committee.

2. A student whose enrollment has been canceled for three academic years or less shall re-study some of the courses determined for him by the Department Council and approved by the College Council, and the tuition will be counted. The units she studied after resuming her studies are included in her cumulative average, and the period that the student spent studying before canceling her enrollment is counted within the maximum period for obtaining the grade.

- According to article 34, postgraduate students must achieve above average (C+) to succeed in the course and overall, as very good (B) in semester.
- Postgraduate studies provide exceptional duration to increase GPA (article 28) for one or two semester and to complete the graduation (article 29).

<https://www.pnu.edu.sa/ar/Deanship/PostGraduate/Documents/>

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College Dean with signature	Dr.Hadeel Alsalih

